



PRE-BID MEETING



FD57100031 Fire Station 15 - GO Bond

Design Bid Build Services

PROCUREPHX PRODUCT CATEGORY CODE: 912000000

RFx Number: 6000001768

April 1, 2025

CITY OF PHOENIX
FIRE DEPARTMENT
INVITATION TO BID



WELCOME & INTRODUCTIONS

Samantha B. Ansmann, Contracts Specialist
Point of Contact for BID, Questions, Results
Office of the City Engineer
samantha.ansmann@phoenix.gov

(602) 681-5361

Karina Matthiessen, Contract Compliance Program Assistant
Point of Contact for SBE Requirements
Equal Opportunity Department
Karina.matthiessen@phoenix.gov

(602) 261-8873

Jaime Garrido, RA, LEED AP, CSI, CDT,
Vertical Project Manager, Office of the City Engineer

Silvio Vaninetti, Project Manager, Fire Department



MEETING OVERVIEW

Attendance Sheet, PowerPoint and Addenda will be available on Procurement's website (RFx: **6000001768**)

<https://eprocurement.phoenix.gov/irj/portal>

(and)

<https://solicitations.phoenix.gov>

Bidders are responsible for determining, prior to submittal, if Addenda have been issued, and to acknowledge on the bid submittal.

*This is your **ONLY** opportunity to discuss this solicitation with City staff.*



AGENDA

- Equal Opportunity Department Program
- Project Overview
- Submittal Requirements & Selection Schedule
- Vendor Registration
- New Procurement Info (*for future projects*)



EQUAL OPPORTUNITY DEPARTMENT

SBE REQUIREMENTS



- The City of Phoenix strives to advance the economic growth of businesses through its **Small Business Enterprise (SBE) Program**
- The City encourages the participation of SBE firms throughout *all phases* of contracts
- Subject to the City of Phoenix Code, Chapter 18, Article VI, pertaining to the participation of Small Business Enterprise (SBE) firms

SMALL BUSINESS ENTERPRISE PROGRAM



- The City of Phoenix SBE Goals Committee has established an SBE participation goal of 13% for this contract
- The successful submitter must meet or exceed the required SBE Goal for ALL work performed on the construction contract
- The Prime Contractor must demonstrate good faith efforts to utilize certified SBE firms to achieve this goal during the life of this contract

SBE PROJECT GOAL



Due at Time of Submittal

- ✓ Contractor's Statement of Proposed SBE Utilization
- ✓ Letter of Intent to Perform for each SBE Subcontractor/Supplier

Failure to submit complete & accurate forms
= **Non-Responsive**

SBE SUBMITTAL REQUIREMENTS



- To participate in this opportunity as an SBE, only firms certified by the City of Phoenix in the specified scopes of work shall be considered in calculating SBE participation.
- Prime contractors may NOT self-perform work proposed for SBE participation.
- Eligible SBE's can be found at: <https://phoenix.diversitycompliance.com>

CERTIFIED SBE FIRMS



If the Bidder is Unable to Meet the Goal “Good Faith Efforts”

Show proof of having exercised good faith efforts in trying to obtain bids from SBE firms to meet the utilization goals:

- ✓ Partial Waiver Request
- ✓ Full Waiver Request
- ✓ Supporting Documentation

Details pertaining to the above requirements are listed in the SBE Clause for this contract under the SBE Clause – Section III

SBE WAIVER REQUEST



- To be a successful Prime Contractor in the SBE Program, you must show that you took all necessary and reasonable steps to achieve an SBE goal or other requirements of the SBE Program.
- The steps must be steps which could reasonably be expected to obtain sufficient SBE participation, **even if such steps were not fully successful.**

GOOD FAITH EFFORTS



For Assistance contact:

Equal Opportunity Department
Business Relations Division Compliance Section
brd.compliance@phoenix.gov

EOD ASSISTANCE



WHO?

How?

WHAT?

WHERE?

WHY?

QUESTIONS FOR EOD |



FIRE STATION 15

PROJECT OVERVIEW



PROJECT DESCRIPTION

- Phoenix Fire Station No. 15 is a new single-story building of approximately 20,810 square feet. The proposed facility includes four apparatus bays, 16 dormitories, fitness room, community room, kitchen, and work/living spaces. The fire station is designed per the City of Phoenix Fire Department building design standards and will incorporate environmental design principals like LEED to reduce energy consumption and water preservation. The building envelop is composed of insulating concrete forms and concrete masonry unit walls with conventional wood, steel framing, and insulated metal deck roof.
- The developed site is approximately 7.07 acres of undeveloped desert rangeland located on the southwest corner of 45th Avenue and Camelback Road. Sewer and Water services will be extended from the right-of-way.



JOB SITE ACCESS / SECURITY



Site Access: preferred from 45th, stay away from residential areas

Contractor is responsible for securing the site using best practices

Contractor use of site is limited as indicated. Use of site outside indicated limits for staging and parking, if needed, must be approved by the City.



- Permits: The City will pay for all City of Phoenix required permits
- Project Schedule: 395 days from NTP
- Successful bidder will work with the City to pre-order long lead items, such as SES equipment
- Work hours – 7 am to 5 pm, unless otherwise approved by special permit
- Protect existing site and street improvements indicated to remain and adjacent to new construction from damage
- READ contract requirements and specifications

PROJECT EXPECTATIONS



SCHEDULE OF ALLOWANCES

- Allowance 1: Unforeseen Circumstances for a lump sum of \$150,000.00
- Allowance 2: FFE & Owner for the lump sum of \$750,000.00



- Allowances shall cover the cost to the Contractor for the materials, equipment and installation required by the allowance delivered to the site, and all applicable taxes
- The Contractor's costs for receiving and handling on the site, overhead, profit, and other expenses contemplated for the original Allowance shall be included in the **Contract Sum and not in the Allowance**

ALLOWANCES ADMINISTRATION

FIRE DEPARTMENT
FIRE STATION 15 – GO BOND
BID PROPOSAL

ITEM NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Building Construction	LS	1		
2	On-site Improvements	LS	1		
3	Off-site Improvements	LS	1		
4	Allowance 1: Unforeseen Circumstances	LS	1	\$150,000.00	\$150,000.00
5	Allowance 2: FFE & Owner Allowance	LS	1	\$750,000.00	\$750,000.00

TOTAL BASE BID (ITEMS 1 THROUGH 5 - INCLUSIVE)

& _____ /100 DOLLARS

WRITTEN WORDS

Prepared By:

Signature

Name

Position/Title

Firm Name



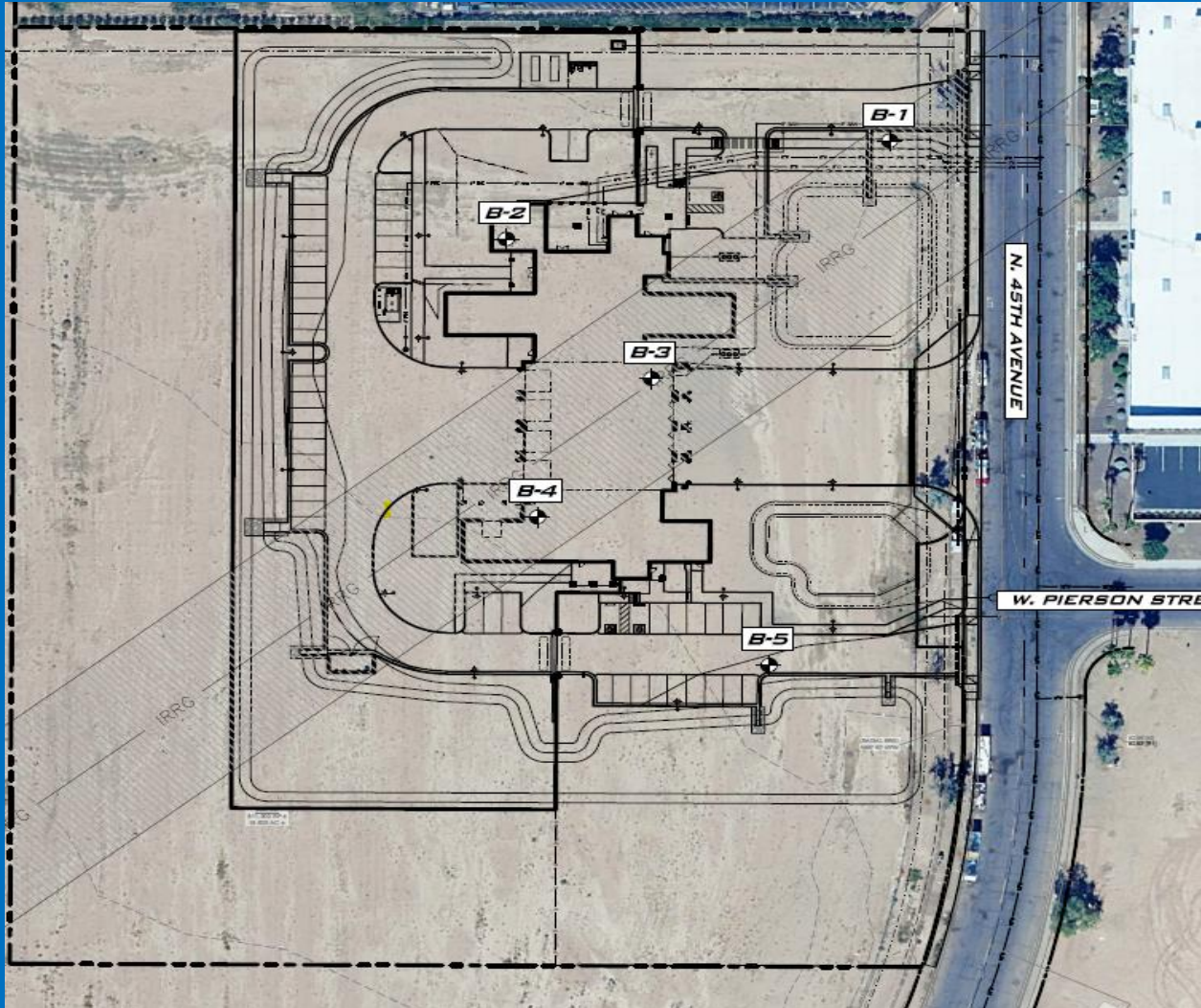
The Environmental Mitigation requirements for this project are recorded in the contract conditions and Specification Section 01 35 43. The mitigation measures may include, but are not limited to, procedures and standards to control:

- ✓ Clean Air/Dust Control
- ✓ Historical/Cultural Resources
- ✓ Endangered Species
- ✓ Migratory Bird Treaty Act of 1918

ENVIRONMENTAL PROCEDURES



HISTORICAL/CULTURAL RESOURCES



Approximate location of canal

Impact to project, if any,
unknown

Owner is conducting
archaeological survey of the
site



WHO?

How?

WHAT?

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QUESTIONS FOR OCE/FIRE |



BID RESPONSES

RFx 6000001768



BIDDERS SHOULD REVIEW:

Information for Bidders (IFB) Section:

Bid Submittal Checklist

Items due at time of bid submittal

Post-Bid Submittal Checklist

Items due within 3 calendar days

after bid opening by 5:00 p.m.

E-mail to: samantha.ansmann@phoenix.gov



SEALED BIDS DUE

Bids Will Be Due: **Tuesday, April 22, 2025 at 2:00 P.M.**

Submitted into the Design and Construction Procurement bid box located on the **1st Floor lobby of the Phoenix City Hall Building**, 200 W. Washington Street, Phoenix, Arizona, 85003





01

Receipt of Bid
after the specified
cut-off date and
time

02

Deposit of Bid in
the wrong location

03

Violating the
“Contact with City
Employees” policy

| GROUNDS FOR DISQUALIFICATION



IMPORTANT DATES

LAST DAY FOR QUESTIONS

APRIL 15, 2025

BID RESPONSES DUE

APRIL 22, 2025

POST-BID DOCS DUE

NLT APRIL 25, 2025

SELECTION SCHEDULE



WHAT HAPPENS NEXT...

Last Day for questions is seven days before the Bid Responses are due, or **Monday April 15, 2025**.

Email all questions to:
samantha.ansmann@phoenix.gov

Reference RFX Number: **6000001768** in your email subject line

Or Call Samantha at **(602) 681-5361**





PROCUREMENT WEB PAGE

<https://solicitations.phoenix.gov>

- Information For Bidders (IFB) = Specs/Plans/Addenda
- Pre-Bid Attendance & Power Point Presentation

<https://solicitations.phoenix.gov/Awards>

- Preliminary Bid Results
- Final Results & Bid Tabulation



procurePHX

Have you
signed up?

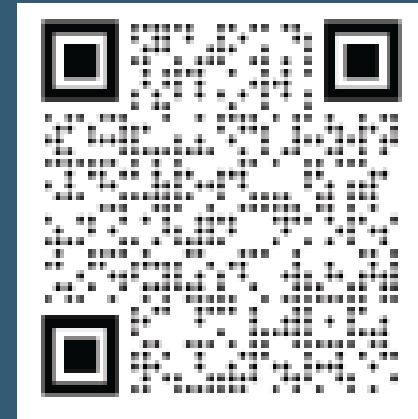
VENDOR REGISTRATION
VENDOR.SUPPORT@PHOENIX.GOV
602.262.1819

Brief overview for online
registration and procurePHX
accessibility



WE ARE MOVING...


FOR ALL PROJECTS ADVERTISED AFTER 4/7/25





City of Phoenix

VALUED CITY OF PHOENIX VENDORS:

The City of Phoenix has partnered with  **OPENGOV** and is excited to announce our transition from a solely paper-based bid process to a fully automated web-based bidding and vendor management system.



Subscribe today at
[procurement.opengov.com/
portal/phoenix](https://procurement.opengov.com/portal/phoenix)



Prospective Vendors and Suppliers will have the ability to:

- Register to receive notifications
- Follow along with updates
- Submit questions / receive answers
- Electronic responding to ensure bids have been completed
- Receive timely support
- One location for all bid opportunities

Benefits of your OpenGov subscription:



Cloud-based proactive procurement solution



Equitable and accessible for vendors and suppliers



Subscription is 100% free

support.opengov.com

OpenGov Support Available



Web

Ask for support on specific problems and reference "how to" documentation 24/7 on the new Help Center.



Email

Get support directly from your email inbox



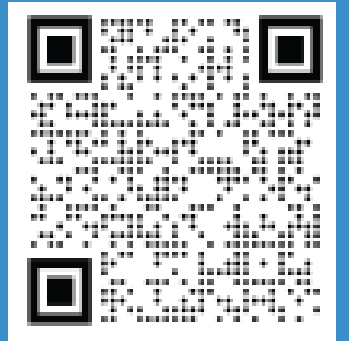
Chat

Real-time help without leaving the app.
7am-10pm ET, Mon-Fri



Phone

(650) 336-7167
Call during
7am-10 pm ET,
Mon-Fri.





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THANK YOU
FOR
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