

ADDENDUM #1

(please sign and return with the submittal)

CHANGES

- Attachment C – Offeror Response Workbook is hereby deleted in its entirety and replaced with the “Addendum No. 1 – Attachment C – Offeror Response Workbook” that is attached separately to this addendum.

VENDOR’S INQUIRIES AND CITY’S RESPONSES

No.	Question	Answer
1.	The cells on Attachment 3 for 3.13.7-3.13.13 seem to be locked, and we cannot enter content. Please advise.	Please use unlocked Offeror Response Workbook attached hereto and labeled: Addendum No. 1 – Attachment C – Offeror Response Workbook
2.	Is there an anticipated award date or contract start date for this project?	The contract start date is anticipated to be September 1, 2025. The award date for this contract is subject to change as there are many variables that can impact these dates.
3.	The Scope of Work in the bid document mentions 10 data interfaces on page 17, but Attachment C only lists 5 under RFP Item 3.13.2. Could you please provide the additional systems that the City anticipates the selected vendor interfacing with?	The interfaces listed in Attachment C under RFP Item 3.13.2 are the only currently identified interfaces. The Scope, at page 17 lists an <i>estimated</i> ten interfaces in anticipation of the potential for additional interfaces in the future but that are currently unknown.
4.	For confirmation, our proposal should be submitted via email to procurement@phoenix.gov , correct? Do we also have to submit in the online portal, or do we need to also mail in physical copies?	The proposal is to be electronically submitted only to procurement@phoenix.gov . Do not submit to an online portal or mail physical copies. Reference submittal instructions Section 9.1 of the RFP.
5.	On page 10 in the RFP document, B states: B. As part of the proposal submission process, Offerors shall be required to complete and submit one or a combination of the following:	Offerors must submit the completed Vendor Privacy Due Diligence Questionnaire, included as Attachment D, as part of the Offer. After the first phase of evaluation, offerors deemed

	<ul style="list-style-type: none"> ○ Vendor Privacy Due Diligence Questionnaire, included as Attachment D. ○ Vendor Security Maturity Questionnaire to be sent via email to vendors, within the competitive range. Review Attachment B as a reference ONLY. ○ A Service and Organization Controls (SOC) 2, OR ○ A Statement on Standards for Attestation Engagements No. 18 (SSAE 18). • If we submit a SOC 2 report as part of our proposal, do we need not need to complete Attachment D? 	competitive <i>may</i> be asked to submit a SOC2.
6.	<p>In Attachment C in 3.12.1, the requirement says "Offeror to share a copy of their disaster recovery plan (in the event of natural or unnatural disasters including, but not limited to, hacking and/or terrorism). The plan should include recovery time, recovery points, restoration process, and database redundancy methodologies."</p> <p>Does the City want us to submit our Disaster Recovery Plan as part of our response? Or is this to be read as we would submit our Disaster Recovery Plan should we be contracted with the City / PD?</p>	Awarded vendors shall be required to submit a Disaster Recovery Plan after contract execution as part of the Scope requirements. The Plan does not need to be provided as part of the Offer.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____