



City of Phoenix
OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 W. Washington Street, 5th Floor
Phoenix, Arizona 85003-1611

REQUEST FOR QUALIFICATIONS

**PHOENIX SKY HARBOR INTERNATIONAL AIRPORT
FACILITIES AND SERVICES TONTO LOT CAMPUS PHASE I
CMAR SERVICES
AV16000037**

**RFx NUMBER 6000001769
PROCUREPHX PRODUCT CATEGORY CODE 912000000**

NOTIFICATION LETTER NO. 1

April 14, 2025

This notification letter shall become part of the Request for Qualifications for the above-referenced project.

SECTION V – STATEMENT OF QUALIFICATIONS EVALUATION CRITERIA

A. General Information (50 points), Subsection 1. – delete the last sentence in its entirety.

SECTION VI – SUBMITTAL REQUIREMENTS

Electronic Submittal Process – Delete the first sentence and replace it with the following:
Firms interested in this project must submit a Statement of Qualifications (SOQ) by email to the assigned Contracts Specialist Samantha B. Ansmann at samantha.ansmann@phoenix.gov.

SECTION VIII – GENERAL INFORMATION

Questions. – Delete in its entirety and replace it with the following:
Questions pertaining to this selection process or contract issues should be directed to the Contract Specialist, Samantha B. Ansmann at (602) 681-5361 or email samantha.ansmann@phoenix.gov.

QUESTIONS & ANSWERS:

1. **Question:** In the RFQ Section V, Criteria A1. asks for an org chart of key personnel. Criteria C3. also asks for an org chart of key personnel. Should we provide the same org chart in both responses? Can you clarify this?
Answer: Provide the org chart requested in Criteria C3. only. Criteria A1. request for an org chart has been deleted as duplicative.

All other terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'S. Ansmann', with a horizontal line extending to the right.

Samantha B. Ansmann
Contracts Specialist II
City of Phoenix
Design and Construction Procurement

*****END OF NOTIFICATION*****