

	<b>SOLICITATION ADDENDUM</b> Page 1 of 2	<b>CITY OF PHOENIX</b> <b>Water Services Department</b> <b>200 W. Washington Street</b> <b>9th Floor</b> <b>Phoenix, AZ 85003</b>
	Solicitation Number: RFP-2425-WST-703 Addendum # 2 Solicitation Title: ADEQ Operator Certification Program Training Services Solicitation Due Date: 04/25/2025, 2:00 p.m., Phoenix Local Time	

This addendum incorporates the following changes into the subject solicitation:

I. This addendum revises the Instructions of the subject solicitation as follows:

1. Section 2 - Instructions, Paragraph 2.3., Preparation of Offer, adds the following:

J. The Offeror may submit their offer to provide on-site, in-person training, to provide online training, or to provide both.

K. All Offerors must provide documentation that demonstrates how the Offerors meet the Pre-Award Qualifications listed in paragraph 2.16(A).

L. Offerors submitting a bid for On-Site In-Person training services must also provide documentation that demonstrates how the Offeror meets the Pre-Award Qualifications listed in Paragraph 2.16(B).

II. This addendum revises the Scope of Work of the subject solicitation as follows:

1. Section 3 - Scope of Work, Paragraph 3.1., Purpose, is replaced by the following:

### 3.1. PURPOSE

The City of Phoenix (City) Water Services Department (WSD) is seeking qualified Contractor(s) to provide on-site, in-person and online training services which will prepare WSD Employees for the Arizona Department of Environmental Quality (ADEQ) Operator Certification Program Examinations. **Offerors may submit their bid for either on-site training services, online training services, or both.**

III. This addendum revises the Submittals of the subject solicitation as follows:

1. Section 8 – Submittals, Paragraph 3 Solicitation Narrative Response, Subsection 6, is replaced by the following:

6. Describe the Offeror’s practice and test bank questions for each discipline. (Scope of Work Section 3.3.A.12.).



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Water Services Department  
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IV. This addendum answers the following questions, which the City of Phoenix received after the subject solicitation’s pre-proposal conference:

1. **Question:** Could you please let us know what form the training currently takes? For example, do you already have an outline or draft developed for each topic? Additionally, if possible, could you share an example of a completed or in-progress version of your online training?

**Answer:** Refer to City of Phoenix Public Records Center for a Public Records Request.

All other terms and conditions remain unchanged.

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**Offeror is required to sign and return addendum with their offer.**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_