

ADDENDUM 1
 (Issue date: 4/21/2025)

(please sign and return with the submittal)

QUESTIONS AND ANSWERS:

Note: Spelling, grammar, and punctuation of the questions are shown exactly as submitted by the potential respondents.

No.	Question	Answer
1.	Pre-Offer Question: Have all students been through an initial qualified training?	No. This training is utilized both as an initial training as well as a refresher if the employee has been through the training previously.
2.	Pre-Offer Question: Would the City have specific documents as well that they want included in the materials provided to the students?	The City does not have specific documents to be included in the training material. Departments may have material that they request be included/utilized for trainings for their department staff. If this is the case, this will be identified at the time the training is scheduled.
3.	Pre-Offer Question: Is the four (4) hour class awareness or a full low voltage course?	The four (4) hour class covers the required training content (listed in the SOW) for low voltage installation and maintenance. The City's preference is for the four (4) hour class to be utilized to provide low voltage and electrical safety awareness training to non-electrical staff who may perform tasks on or near electrical equipment. The class content will be finalized by the Contractor and City department prior to the scheduled class date.
4.	Pre-Offer Question: Can we quote longer classes or are bidders required to quote strictly four (4) hours for low voltage and eight (8) hours for low and med/high voltage?	The pricing has to be for the duration and services listed in the scope of work and as well as on the pricing proposal.
5.	Pre-Offer Question: What should the certificates of completion say? (what specific language – low voltage qualified/high voltage qualified or awareness training certificate?)	The certificate should indicate 4 hour low voltage NFPA 70e Or 8 hour low and medium voltage NFPA 70e.
6.	Are contractors expected to have a third party accreditation for Continuing Education Units (CEU)?	It is preferred that the contractor be accredited in order to provide CEU credits to the individuals if needed for certifications, however, this is not a requirement.

The balance of the specifications and instructions remain the same. The Offeror must acknowledge receipt and acceptance of this addendum through the City's Procurement Portal.

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____