



City of Phoenix
DESIGN AND CONSTRUCTION PROCUREMENT
200 W. Washington Street, 5th Floor
Phoenix, Arizona 85003-1611

ARCHITECTURAL ON-CALL SERVICES
CALENDAR YEARS 2020-2021
PROCUREPHX PRODUCT CATEGORY CODE 906000000
RFX NUMBER 6000000730

NOTIFICATION LETTER #1

July 26, 2019

This notification letter shall become a part of the Request for Qualifications for the above referenced project.

1. The Pre-submittal PowerPoint Presentation has a link that was incorrect:

“Notification of change to the Request for Qualifications will be posted on the following Websites: <https://www.phoenix.gov/streets/procurement/current-opportunities>” is removed and replaced with <https://solicitations.phoenix.gov>

2. References will not be required for this Solicitation. There are 1,000 points available per the evaluation criteria listed in Section IV.

3. Questions asked at Pre-submittal meeting are as follows:

a. Are you using Cover Letter and Information Sheet interchangeably in RFQ?

- i. No. They are considered separate documents
- ii. The information sheet is not counted toward the page count
- iii. The cover letter will count towards the page count
- iv. You may combine the cover letter and information sheet if you meet the requirements for the information sheet. If combined into one sheet, it will count as one of the 15 pages.

b. It was mentioned that sub-consultants are not allowed to submit. Please elaborate if this means for this initial submittal, or if project is awarded. Please clarify.

- i. For this submittal, the prime firm's qualifications will be evaluated
- ii. For each individual project, after award, sub-consultants may be considered for assignments

4. If we have a project that we cannot disclose the owner or can't share the contract value, can we still provide that as a project example in the SOQ response?

The SOQ requests specific contract values.

5. What is the intent of the criteria regarding commitment to the project under item D1? Is this confirming the firm's ability to commit to the City of Phoenix project or just being committed to any project as a firm generally?

The criteria are meant to demonstrate the firm's ability to commit to making the assigned City of Phoenix project or projects a priority.

6. Under evaluation criteria, is contract value or project value required?

Contract value of the firm submitting.

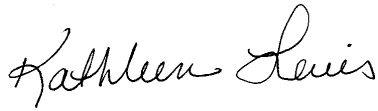
7. Is there a project number for this opportunity?

No. For this RFQ, just the RFx number 6000000730 is needed on the Statement of Qualifications.

8. Under Section II, Scope of Work, what does “plan review” mean?

QAQC type of review.

CITY OF PHOENIX
DESIGN & CONSTRUCTION PROCUREMENT

A handwritten signature in black ink that reads "Kathleen Lewis". The signature is written in a cursive, flowing style.

Kathleen Lewis
Contract Specialist II

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