



City of Phoenix
OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 West Washington Street, 6th Floor
Phoenix, Arizona 85003-1611

**PLANNING AND DEVELOPMENT DEPARTMENT
ELEVATOR PLAN REVIEW AND INSPECTIONS
ON-CALL SERVICES**

**PROCUREPHX PRODUCT CATEGORY CODE 925000000,
906000000
RFx 6000000783**

NOTIFICATION LETTER NO. 2

ISSUE DATE: November 14, 2019

This notification letter shall become part of the Request for Qualifications (RFQ) for the above referenced project.

Question: Sections C & D seem to request the same information, will this item be removed in one of the sections, so firms aren't required to provide the same response twice?

Answer: See below for revision to the RFQ.

Section IV – Statement of Qualifications Evaluation Criteria delete Criteria D. in its entirety and replace with the following:

D. Staffing Information for Key Personnel (maximum 150 points)

Provide the following:

1. Organization chart showing key personnel, current professional licenses or certifications
2. Identify how many plan reviewers will be provided with appropriate certification for each discipline
3. Identify the location of the lead firm's principal office and the home office location of key staff on this project

Exhibit A delete in its entirety and replace with the attached.

All other terms and conditions remain unchanged.

Micheal Ricketson
Contracts Specialist
CITY OF PHOENIX
DESIGN AND CONSTRUCTION PROCUREMENT

*****END OF NOTIFICATION 2*****