	SOLICITATION ADDENDUM	CITY OF PHOENIX Aviation Department Contracts & Services 2485 E. Buckeye Road Phoenix, AZ 85034
	ADDENDUM #1 Solicitation Number: AVN IFB 20-017 Solicitation Due Date: February 18, 2020 at 11:00 a.m. Local Phoenix Time	

VIDEO SURVEILLANCE SYSTEM (VSS) LICENSING, MAINTENANCE AND REPAIR SERVICES

The following changes will supersede any conflicting provisions, instructions or attachments in the IFB.

The questions and answers are attached as part of this addendum.

Please make the following notation to the above-referenced solicitation:

REPLACE

1. **SECTION I – INSTRUCTIONS, paragraph 4.1, Offeror Experience on Page 5** is deleted and replaced with the following


4.1 OFFEROR EXPERIENCE: Offeror shall be experienced in supporting a minimum of 500 video surveillance cameras also interchangeable with the term of “Close-Circuit Television (CCTV)” in the sale, installation, licensing, maintenance and repair services for a minimum of consecutive three (3) years within the last **ten (10) years**. The “Experience” qualification will also be verified through the references provided in the Business References in the Submittal Section of this solicitation.

2. **SECTION V – SCOPE OF WORK, paragraph 1, INTRODUCTION on Page 46** is deleted and replaced with the following.

1. INTRODUCTION:

The City of Phoenix Aviation Department (“City”, ‘Aviation Department’) and Phoenix Convention Center (PCC) are seeking a qualified contractor to provide camera(s), licensing, installation, maintenance and repair services for the Video Surveillance System (VSS) at Phoenix Sky Harbor International Airport and Phoenix Convention Center on an as-needed basis. Contractor will provide all labor, materials, parts and supplies, equipment, transportation, and documentation to perform all requested/required services under the resultant contract.

The City owns and operates a networked VSS utilizing approximately 2,200 cameras throughout facilities at Phoenix Sky Harbor International Airport, Goodyear Airport, and Deer Valley Airport (collectively refers to as “Airports”). The function of the VSS is to provide the Airports the ability to monitor, record, store, playback and retrieve video of activities as required. The ongoing maintenance of VSS is essential to protect the integrity of recorded video and data. Additionally, Airports is responsible for securing the collected video/data from an unauthorized access.

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Aviation Department's estimates the VSS will consist an approximate 2,200 cameras by first quarter of year 2020. Below is a brief overview of various types of cameras:

- a. **32%** analog cameras, **68% IP cameras**
- b. 66% fixed cameras, 34% non-fixed cameras
- c. 60% cameras in secure areas of the Airport
- d. **12%** of cameras located over 15 feet
- e. 12% of cameras located in areas requiring additional coordination

The Aviation Department is a 24-hours-a-day, 7-days-a-week, 365-days-a-year operation and subject to Federal Aviation Administration (FAA) Security mandates. All staff working under this Contract must pass a Security Threat Assessment and Criminal Background Check to obtain a security badge.

3. SECTION V – SCOPE OF WORK - Preventative Maintenance Inspection (PMI) Paragraph 8.1 on Page 53 is deleted and replaced with the following.


- 8.1** Provide Preventative Maintenance Inspections (PMI) to be undertaken on a regular interval and up to **three (3) times** per year per camera. The contractor will work with CDR to establish the annual preventative maintenance schedule.

ADD

4. SECTION III – SPECIAL TERMS AND CONDITIONS – Paragraphs 37 and 38 are added as following.

37. PHOENIX CONVENTION CENTER DEPARTMENT CONTRACTOR AND CONTRACT WORKER ACCESS CONTROLS, BADGE AND KEY ACCESS REQUIREMENT

- 37.1 Contractor and Subcontractor Workers Background Screening:** Contractor agrees that all Contractor and subcontractors' workers (collectively "Contract Worker(s)") pursuant to this Agreement will be subject to background and security checks and screening (collectively "Background Screening") at Contractor's sole cost and expense, unless otherwise provided for in the scope of work. Contractor's background screening will comply with all applicable laws, rules and regulations. Contractor further agrees that the background screening is necessary to preserve and protect the public health, safety and welfare.

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37.1.1 The City requires a completed Contract Worker Badge/Key/Intrusion Detection Responsibilities Agreement for each Contract Worker who requires a badge or key.

37.2 Background Screening Risk Level: The City has established two levels of risk: Standard and Maximum risk. If the scope of work changes, the City may amend the level of risk, which could require the Contractor to incur additional contract costs to obtain background screens or badges. The current risk level and background screening required is **STANDARD RISK LEVEL**.

37.3 Standard Risk Level: A standard risk background screening will be performed when the Contract Worker’s work assignment will:

37.3.1 require a badge or key for access to City facilities; or

37.3.2 allow any access to sensitive, confidential records, personal identifying information or restricted City information; or

37.3.3 allow unescorted access to City facilities during normal and non-business hours.

37.4 Requirements: The background screening for this standard risk level will include a background check for real identity/legal name, and will include felony and misdemeanor records from any county in the United States, the state of Arizona, plus any other jurisdiction where the Contractor worker has lived at any time in the preceding seven years from the Contract Worker’s proposed date of hire.


37.5 Contractor Certification; City Approval of Background Screening

37.5.1 determining whether Contract Worker(s) are disqualified from performing work for the City for standard risk level background checks; and,

37.5.2 for reviewing the results of the background check every five years; and,

37.5.3 to engage in whatever due diligence is necessary to make the decision on whether to disqualify a Contract Worker; and,

37.5.4 Submitting the list of qualified Contract Workers to the contracting department.

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37.6 Terms of This Section Applicable to all Contractor's Contracts and Subcontracts: Contractor will include Contract Worker background screening in all contracts and subcontracts for services furnished under this agreement.

37.7 Materiality of Background Screening Requirements; Indemnity: The background screening requirements are material to City's entry into this agreement and any breach of these provisions will be deemed a material breach of this contract. In addition to the indemnity provisions set forth in this agreement, Contractor will defend, indemnify and hold harmless the City for all claims arising out of this background screening section including, but not limited to, the disqualifications of a Contract Worker by Contractor. The background screening requirements are the minimum requirements for the Agreement. The City in no way warrants that these minimum requirements are sufficient to protect Contractor from any liabilities that may arise out of the Contractor's services under this Agreement or Contractor's failure to comply with this section. Therefore, Contractor and its Contract Workers will take any reasonable, prudent and necessary measures to preserve and protect public health, safety and welfare when providing services under this Agreement.

37.8 Continuing Duty; Audit: Contractor's obligations and requirements will continue throughout the entire term of this Agreement. Contractor will maintain all records and documents related to all background screenings and the City reserves the right to audit Contractor's records.


37.9 Contractor's Default; Liquidated Damages; Reservation of Remedies for Material Breach: If Contractor is required to access any City facilities without an escort, City badging is required. Contractor's default under this section will include, but is not limited to, the following:

37.9.1 Contract Worker gains access to a City facility(s) without the proper badge or key;

37.9.2 Contract Worker uses a badge or key of another to gain access to a City facility;

37.9.3 Contract Worker commences services under this agreement without the proper badge, key or background screening;

37.9.4 Contract Worker or Contractor submits false information or negligently submits wrong information to the City to obtain a badge, key or applicable background screening; or

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37.9.5 Contractor fails to collect and timely return Contract Worker's badge or key upon termination of Contract Worker's employment, reassignment of Contract Worker to another City facility or upon the expiration, cancellation or termination of this Agreement.

37.9.6 Contractor acknowledges and agrees that the access control, badge and key requirements in this section are necessary to preserve and protect the public health, safety and welfare. Accordingly, Contractor agrees to properly cure any default under this section within three business days (excluding weekends and City holidays) from the date notice of default is sent by the City. The parties agree that Contractor's failure to properly cure any default under this section will constitute a breach of this section. In addition to any other remedy available to the City at law or in equity, the Contractor will be liable for and pay to the City the sum of \$1,000.00 for each breach by Contractor in this section. The parties further agree that the sum fixed above is reasonable and approximates the actual or anticipated loss to the City at the time and making of this agreement if Contractor breaches this section. Further, the parties expressly acknowledge and agree to the fixed sum set forth above because of the difficulty of proving the City's actual damages if Contractor breaches this section. The parties further agree that three breaches by Contractor in this section arising out of any default within a consecutive period of three months or three breaches by Contractor in this section arising out of the same default within a period of 12 consecutive months will constitute a material breach of this agreement by Contractor and the City expressly reserves all of its rights, remedies and interests under this agreement, at law and in equity including, but not limited to, termination of this agreement.

37.10 Employee Identification and Access:

37.10.1 Contract Workers are forbidden access to designated restricted areas. Access to each building will be as directed by the authorized Phoenix authorized representative. Contract Workers are not authorized access other than during scheduled hours. Access to the building will be directed by the City's authorized representative.

37.10.2 Only authorized Contract Workers are allowed on the premises of the City facilities/buildings. Contract Workers are not to be accompanied in the work area by acquaintances, family members, assistants or any other person unless said person is an authorized Contract Worker.

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37.10.3 Unless otherwise provided for in the scope of work:

37.10.3.1 Contract Workers must **always** have city issued badges and some form of verifiable company identification (badge, uniform, employee id).

37.10.3.2 Contractor will supply a list of the names and titles of all employees requiring access to the buildings. It is the Contractor's responsibility to provide updates and changes of personnel as necessary.


37.11 Key Access Procedures: If the Contractor Worker's services require keyed access to enter a City facility(ies), a separate key issue/return form must be completed and submitted by the Contractor for each key issued. Contractor must submit the completed key issue/return form to the appropriate badging office.

37.12 Stolen or Lost Badges or Keys: Contractor must immediately report lost or stolen badges or keys to the City's appropriate badging office. If the badge/key was stolen, Contract Worker's must report the theft to their local police department. Prior to issuance of a new badge or key, a new badge application or key issue form must be completed, submittal of a police department report for stolen badges, and applicable payment of the fee(s) listed herein.

37.13 Return of Badge or Key: All badges and keys are the property of the City and must be returned to the City at the badging office within one business day (excluding weekends and City holidays) of when the Contract Worker's access to a City facility is no longer required to furnish the services under this agreement. Contractor will collect a Contract Worker's badge and key(s) upon the termination of the Contract Worker's employment; when the Contractor Worker's services are no longer required at a City facility(s); or upon termination, cancellation or expiration of this agreement.

37.14 Badge and Key Fees: The following constitute the badge and key fees under this agreement. The City reserves the right to amend these fees upon a 30-day prior written notice to Contractor.

Replacement Badge Fee:	\$55.00	per badge
Lost/Stolen Badge Fee:	\$55.00	per badge
Replacement Key Fee:	\$55.00	per key
Replacement Locks:	\$55.00	per lock

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37.15 Contractor’s Default; Liquidated Damages; Reservation of Remedies for Material Breach: If Contractor is required to access any City facilities without an escort, City badging is required. Contractor’s default under this section will include, but is not limited to, the following:

- 37.15.1** Contract Worker gains access to a City facility(s) without the proper badge or key;


- 37.15.2** Contract Worker uses a badge or key of another to gain access to a City facility;

- 37.15.3** Contract Worker commences services under this agreement without the proper badge, key or background screening;

- 37.15.4** Contract Worker or Contractor submits false information or negligently submits wrong information to the City to obtain a badge, key or applicable background screening; or

- 37.15.5** Contractor fails to collect and timely return Contract Worker’s badge or key upon termination of Contract Worker’s employment, reassignment of Contract Worker to another City facility or upon the expiration, cancellation or termination of this agreement.

- 37.15.6** Contractor acknowledges and agrees that the access control, badge and key requirements in this section are necessary to preserve and protect the public health, safety and welfare. Accordingly, Contractor agrees to properly cure any default under this section within three business days (excluding weekends and City holidays) from the date notice of default is sent by the City. The parties agree that Contractor’s failure to properly cure any default under this section will constitute a breach of this section. In addition to any other remedy available to the City at law or in equity, the Contractor will be liable for and pay to the City the sum of \$1,000.00 for each breach by Contractor in this section. The parties further agree that the sum fixed above is reasonable and approximates the actual or anticipated loss to the City at the time and making of this agreement if Contractor breaches this section. Further, the parties expressly acknowledge and agree to the fixed sum set forth above because of the difficulty of proving the City’s actual damages if Contractor breaches this section. The parties further agree that three breaches by Contractor in this section arising out of any default within a consecutive period of three months or three breaches by Contractor in this section arising out of the same default within a period of 12 consecutive months will constitute a material breach of this

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agreement by Contractor and the City expressly reserves all of its rights, remedies and interests under this agreement, at law and in equity including, but not limited to, termination of this agreement.

37.16 Employee Identification and Access: It is mandatory that Contractor’s employees always have badges and some form of verifiable company identification (badge, uniform, employee id or W-2) unless the Department implements a verification procedure, addressed in the scope of work.


37.16.1 Contractor employees are forbidden access to designated restricted areas. Access to each building will be as directed by the authorized Phoenix authorized representative. Contractor employees are not authorized access other than during scheduled hours.

37.16.2 Fourteen (14) days from notice of recommendation of award, Contractor will supply a list of the names and titles of all service employees requiring access to the buildings. It is the Contractor's responsibility to provide updates and changes of personnel as necessary. Access to the building will be directed by the City's authorized representative. Contractor's service personnel will sign in at the Operation Center when arriving to service and sign out when leaving. No access will be granted without the employee's name being on the above-mentioned list.

37.16.3 Only authorized Contractor employees are allowed on the premises of the City facilities/buildings. Contractor employees are not to be accompanied in the work area by acquaintances, family members, assistants or any other person unless said person is an authorized Contractor employee.

37.17 Key Access Procedures: If the Contractor worker’s services require keyed access to enter a City facility(ies), a separate key issue/return form must be completed and submitted by the Contractor for each key issued. The key issue/return form is available and the completed form will be submitted to the badging office at the address above.

37.18 Stolen or Lost Badges or Keys: Contractor must immediately report lost or stolen badges or keys to the City’s appropriate badging office. If the badge/key was stolen, Contract Worker’s must report the theft to their local police department. Prior to issuance of a new badge or key, a new badge application or key issue form must be completed, submittal of a police department report for stolen badges, and applicable payment of the fee(s) listed herein.


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37.19 Return of Badge or Key: All badges and keys are the property of the City and must be returned to the City at the badging office within one business day (excluding weekends and City holidays) of when the Contract Worker's access to a City facility is no longer required to furnish the services under this agreement. Contractor will collect a Contract Worker's badge and key(s) upon the termination of the Contract Worker's employment; when the Contractor worker's services are no longer required at a City facility(s); or upon termination, cancellation or expiration of this agreement.

37.20 Badge and Key Fees: The following constitute the badge and key fees under this agreement. The City reserves the right to amend these fees upon a 30-day prior written notice to Contractor.

Replacement Badge Fee:	\$55.00	per badge
Lost/Stolen Badge Fee:	\$55.00	per badge
Replacement Key Fee:	\$55.00	per key
Replacement Locks:	\$55.00	per lock

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REPLACE

5. SECTION VI – SUBMITTALS – paragraph 5 BID PRICE SCHEDULE (currently page 58 through 60) is hereby deleted in its entirety and replace with the following: **Please use this updated Bid Price Scheduled to propose your pricing for this solicitation.**

5. BID PRICE SCHEDULE:

NOTE: Prices offered shall not include applicable state and local taxes. The City will pay all applicable taxes. For the purpose of determining the lowest cost, the City will not take tax into consideration. Taxes must be listed as separate item on all invoices.


5.1 GROUP 1: Software Licensing

Item #	Description	Estimated Quantities	*Unit Price (see note below)	Extended Price
1	5-year Software Licensing to include: - Xprotect Corporate Device License - Care Plus for Xprotect Corporate Device License - Care Premium for Xprotect Corporate Device	2700	\$	\$
2	1-day Rate for each additional camera licensing cost, to include: - Xprotect Corporate Device License - Care Plus for Xprotect Corporate Device License - Care Premium for Xprotect Corporate Device	1	\$	\$
3	1-year Rate for each additional camera licensing cost, to include: - Xprotect Corporate Device License - Care Plus for Xprotect Corporate Device License - Care Premium for Xprotect Corporate Device	1	\$	\$
GRAND TOTAL for GROUP 1:				\$

Unit Price note:

* unit price: the proposed unit price is per camera base for the various licensing period below:

- Line item (1) - contract duration of 5 years for 2700 cameras
- Line item (2) - 1-day rate for each additional camera (beyond 2700 cameras), and
- Line item (3) - 1-year rate for each additional camera (beyond 2700 cameras)

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5.2 GROUP 2: Labor Rate(s): Phoenix Convention Center (PCC) will utilize labor rate(s) for Preventative Maintenance Inspection work on an as-needed basis.


Item #	Description	Estimated Quantities for 5 years	Hourly Rate	Extended Price
4	*Regular Hourly Rate (Monday-Friday, 6 AM – 6 PM)	22,000 Hours	\$	\$
5	*Premium Labor Rate (Monday-Friday 6:01 PM – 5:59AM, Friday from 6:01 PM – Monday 5:59 AM, including City observed Holidays)	6000 Hours	\$	\$
GRAND TOTAL FOR GROUP 2				\$

* Service call can be billed in ½ hour increments

5.3 GROUP 3: Preventative Maintenance Inspection (PMI) Rate(s): The unit price below includes necessary staff time to perform PMI.

Item #	Description	Estimated Quantities for each PMI		Unit Price each time Per Camera		Frequency (15 PMI for 60 months)		Extended Price
6	3 Times per Year: Preventative Maintenance for <u>under</u> 15 feet high - per camera	1940 cameras	x	\$	x	15	=	\$
7	3 Times per Year: Preventative Maintenance for <u>over</u> 15 feet high and require coordination with business partner – per camera	260 cameras	x	\$	x	15	=	\$
GRAND TOTAL FOR GROUP 3								\$

The “Extended Price” for each line item is calculated as following:
 “Estimated Quantities for each PMI” x “Unit Price per camera” for each PMI” x “15 PMI for 60 months”

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5.4 GROUP 4: SPECIAL EQUIPMENT RENTAL

Item #	Description	
8	Special Equipment Rental (require prior approval)	Pass Through (at cost)

5.5 GROUP 5: Manufactures Catalogs

Manufacturers	Percentage Discount off Manufacture list / Catalog
AXIS	%
Comnet	%
Moog	%
Pelco	%
Vicon	%
Zenitel	%
Other Manufacture(s) – please identify_____	%

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<u>Manufacture Name</u>	<u>Published Price List Number</u>	<u>Date of Issue</u>
1. AXIS	_____	_____
2. Comnet	_____	_____
3. Moog	_____	_____
4. Pelco	_____	_____
5. Vicon	_____	_____
6. Zenitel	_____	_____
7. Others (please identify)	_____	_____

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VIDEO SURVEILLANCE SYSTEM (VSS) LICENSING, MAINTENANCE AND REPAIR SERVICES

QUESTIONS AND ANSWERS:

Question 1: Can we use Subcontractor's experience to fulfill experience requirement given below?


4.1 OFFEROR EXPERIENCE: Offeror shall be experienced in supporting a minimum of 500 video surveillance cameras also interchangeable with the term of "Close-Circuit Television (CCTV)" in the sale, installation, licensing, maintenance and repair services for a minimum of consecutive three (3) years within the last seven (7) years. The "Experience" qualification will also be verified through the references provided in the Business References in the Submittal Section of this solicitation.

Answer 1: **No. An Offeror cannot use a subcontractor's experience to meet the Offeror's minimum qualification/Offeror Experience.**

Section I 4.1 Offeror Experience P.5 and Section VI 9. References

- Q1- We perform the sale, installation, licensing, maintenance and repairs services for several large systems. We often don't have an annual contract, however, we perform all VSS services for the customer. We quote new installation and replacement cameras separately and then bill repairs and maintenance services separately on a T&M basis. Will references from these companies still be acceptable? If so, will you require a reference letter from the organization indicating the consecutive years the contractor has been providing these services?
- Q2 – Do contractors need to provide >500 camera references that are local to the Arizona market or will references be accepted for organizations outside the state of Arizona?
- Q3 – Would you consider lowering the required maintenance camera system quantity to > 200 cameras? We performance VSS services to many high profile customers in Arizona where the camera count is between 200-400 cameras?

Note-Some of our current customers include City of Phoenix Water Treatment Facilities (~ 350 cameras), Phoenix Children's Hospital (~ 300 cameras); Talking Stick Resort Arena – Phoenix Suns (~300 cameras) and Diamondback Chase Field (~200 cameras) to mention a few. Furthermore, Netsian held the City of Phoenix Aviation Department contract for 10 consecutive years from 2005-2015. In our experience there are not many local companies or organizations that have over 500 cameras to maintain. We are more than capable of providing service for this contract.

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Answer 2:	<ul style="list-style-type: none"> • Yes, obtaining the references mentioned and reference letter(s) from the organization indicating the consecutive years the Offeror has been providing the relevant services, therefore meeting the solicitation requirement will be acceptable. • The >500 camera references can be from outside the state of Arizona. • No.
Question 3:	<p>Section II 9. State and Local Transaction Privilege Taxes</p> <ul style="list-style-type: none"> • Q1 – Prospective bidders need to know how this contract is being treated for tax purposes. If appears that the contract would fall under MRRA (maintenance, repair, replacement or alteration) tax law which means the contractor will be taxed on the material purchases for this contract. Typically on MRRA projects, the contractor paid tax is added into the cost of the material billed to the customer. Therefore, if this contract is classified as MRRA do you expect the contractor to adjust the discount off of list price to cover the taxes they need to pay? • Q2- If the City determines this is not an MRRA project for tax purposes, the contractor can simply add tax to the invoice, collect tax from the city of Phoenix and then remit local and state tax on the City behalf. The tax classification of this contract need to be determined for consistency in evaluating the bids.
Answer 3:	<ul style="list-style-type: none"> • It is Contractor’s responsibility to consult with its Accountant on the company’s revenue reporting. Taxes for taxable item must be listed as an separate line item on invoice. See “NOTE” added for paragraph 5 BID PRICE SCHEDULE in this Addendum which states: “NOTE: Prices offered shall not include applicable state and local taxes. The City will pay all applicable taxes. For the purpose of determining the lowest cost, the City will not take tax into consideration. Taxes must be listed as separate item on all invoices.” • City will not take tax into consideration when evaluating bids. See “NOTE” added to paragraph 5 BID PRICE SCHEDULE in this Addendum.



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<p>Question 4:</p>	<p>Section VI 5.1 Group 1: Software Licensing The table is unclear how to calculate extended price? Are you looking for annual software license for 2200 cameras and the 250 cameras at the Phoenix Convention Center. Or are you looking for the total cost for all five years. Also, bidders will need to know the Milestone Software License Type at each location and level of Milestone Care/Support at each facility?</p>
<p>Answer 4:</p>	<p>The Group 1: Software Licensing pricing structure has been revised and is included in this Addendum. The listed camera quantities i.e. 2700 includes both Aviation Department and Phoenix Convention Center Department.</p>
<p>Question 5:</p>	<p>Section VI 5.3 Group 3: Preventative Maintenance Inspection rates</p> <ul style="list-style-type: none"> • Q1 The table is unclear how to calculate the extended price. The table appears to be asking for total 5 year cost but the quantities appear to be a quarterly quantity? Please clarify. • Q2 Please clarify that the price in this table excludes special rent equipment that may be needed and passed through at cost in section 5.4
<p>Answer 5:</p>	<ul style="list-style-type: none"> • The price structure for Group 3: Preventative Maintenance Inspection rates has been revised and is included in this Addendum <p>City is requesting a <u>per camera pricing</u> for each Preventative Maintenance Inspection (PMI) for total of 2200 cameras (1940 campers under 15 feet; 260 cameras over 15 feet).</p> <p>The Extended Price is calculated = “Estimated Quantities for each PMI” x “Unit Price per camera for each PMI” x “15 PMI to be conducted during contract term of 5 years”</p> <ul style="list-style-type: none"> • Any special equipment rental charge to perform PMI for over 15 feet will be reimbursed at cost as indicated in the Group 4 in BID PRICE SCHEDULE and should be excluded in the PMI unit price.

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Question 6:	Section III – Special Terms and Conditions - 7 For larger projects would partial payments be authorized? Example – 25 Cameras with installation, if the project will take longer than 2 weeks would we be able to invoice for materials and final invoice for labor
Answer 6:	No, partial payments will <u>not</u> be authorized as stated per paragraph 7 in Section III Special Terms and Conditions.
Question 7:	Special Permits for Vehicles – Will our company vehicles be required to have special permits to access airport grounds
Answer 7:	Please use the “Badges” weblink, paragraph 36.1 on page 40 of the Solicitation document for relevant requirements. The mentioned weblink is also provided below. https://www.skyharbor.com/security/BadgingInformation
Question 8:	Section V – Scope of Work - 8 – Preventative Maintenance Inspections (PMS) – It is not outlined if the vendor will be responsible for the firmware update to be done during the PMS on the existing cameras.
Answer 8:	No. Contractor is <u>not</u> responsible for firmware.
Question 9:	Section V – Scope of Work – 6.2 – Does the current VSS reside on the Cities Network or is it an separate network.
Answer 9:	City will grand the successful Offeror VPN access to VSS network after contract award.
Question 10:	Section VI – Submittals - 2 – Tab 6 – Manufacturer (S) Catalogs. – is it expected to print and include catalogs for all parts available from the manufacturer, can we submit catalogs on electronic media?
Answer 10:	Yes, manufacturer(s) catalogs can be submitted on electronic media. Please insert a sheet in Tab 6 to state so and list all manufacturer(s) catalog(s) in the electronic media.



SOLICITATION ADDENDUM


CITY OF PHOENIX
Aviation Department
Contracts & Services
2485 E. Buckeye Road
Phoenix, AZ 85034

ADDENDUM #1

Solicitation Number: AVN IFB 20-017

Solicitation Due Date: February 18, 2020 at 11:00 a.m. Local Phoenix Time

Question 11:	Section VI – Submittals - 4 – Discount from Published Price List, Second Paragraph it state that pricing will be firm for a period of 240 days, in the pre-bid meeting, it was stated that the discount would be firm for a period of 1 year. Please clarify.
Answer 11:	<ul style="list-style-type: none"> • “<u>price to be firmed for 240 days</u>”: the 240 days is to cover the “solicitation period”. Offeror original submitted pricing must remain firm during the “solicitation period”, and up to 240 days to allow the completion of solicitation process. No change or modification of original submitted pricing will be allowed. • “<u>discount would be firm for a period of 1 year</u>”: the 1 year is for the “contract period”. After Offeror’s original submitted pricing is determined to be the lowest, responsive and responsible offer, it will be submitted for City Council’s approval for contract award. Upon City Council’s approval, the original submitted pricing including discount become contract pricing and such contract pricing must remain firm for the 1st contract year.
Question 12:	Section VI – Submittals – 5.1 - #1 – Milestone Software Licensing – How may licenses are required? Aviation and Convention Center I would assume that they have different SLC’s how many licenses are required by site, what is the level of software license is needed?
Answer 12:	Please refer to answer for Question 4.
Question 13:	Section VI – Submittals – 5.3 – PMI – Please clarify the wording on how many cameras that will be maintained quarterly. Also please clarify how you are expecting to see the unit price (Per cleaning, Per year or 5 years of cleaning)
Answer 13:	Please refer to paragraph 4, the updated pricing structure and answer to question 5 in this Addendum.
Question 14:	Section VI – Submittals – 5.5 – Manufactures – during the Pre-Bid meeting it was stated that a revised list of manufacturers would be provided.
Answer 14:	Please refer to paragraph 5, the updated pricing structure in this Addendum.

	SOLICITATION ADDENDUM	CITY OF PHOENIX Aviation Department Contracts & Services 2485 E. Buckeye Road Phoenix, AZ 85034
	ADDENDUM #1 Solicitation Number: AVN IFB 20-017 Solicitation Due Date: February 18, 2020 at 11:00 a.m. Local Phoenix Time	

Question 15:	Non Specific Section – If it is determined that a subcontractor is needed for work after the award of the contract, does the city have a method of adding a subcontractor to the contract?
Answer 15:	Subcontractor will <u>not</u> be added to the contract. Contractor is responsible for all work performed by the subcontractor.

***The balance of the specifications and instructions remain the same. Offeror must acknowledge receipt and acceptance of this addendum by returning the entire addendum with the offer or proposal submittal.**

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____