



**SOLICITATION ADDENDUM**

**CITY OF PHOENIX**  
Aviation Department  
**Contracts & Services**  
2485 East Buckeye Rd  
Phoenix, AZ 85034  
602-273-2768

**ADDENDUM #2**

**Solicitation Number: AVN RFQu 20-015**

**Page 1 of 1**

**Solicitation Due Date: Thursday, April 30, 2020 at 2:00 p.m. Local AZ Time**

**AVN RFQu 20-015  
FINE ART CLEANING AND MAINTENANCE**

**The following applies and will supersede any conflicting provisions, instructions, or attachments in the RFQu.**

Please make the following revision to the above referenced solicitation:

**ADD:**

**Section I – Instructions, Paragraph 28 – Electronic Bid Submittal**

Due to the national COVID-19 pandemic emergency, the City is accepting electronic offers for this solicitation. Offerors are responsible for the timely submittal of Offers.

For “In-Person” and “via Carrier” (i.e. USPS, FedEx, UPS, etc.) Delivery: Offers will be received at the Aviation Corporate Office Building located at 2485 East Buckeye Road, Phoenix, AZ 85034. Offers must be submitted in accordance with Section I (12) of the solicitation.

If you are using a third-party shipping company (USPS, FedEx, UPS, etc.) to submit via Carrier delivery, please make sure to confirm with the third-party delivery service provider that the delivery will not be affected by changes resulting from COVID-19.

For “Electronic” Submittal: Please submit your offers via email to [busopps.aviation@phoenix.gov](mailto:busopps.aviation@phoenix.gov). The date and time on the email will provide proof of submission and verification that the bid was received on or prior to the due date and time specified. Please identify the solicitation number on the subject line of the email when submitting your offer.

The solicitation due date and time remain as indicated above.

**\*The balance of the specifications and instructions remain the same. Offeror must acknowledge receipt and acceptance of this addendum by returning the entire addendum with the offer or proposal submittal.**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_