



ADDENDUM

Solicitation Number: IFB 20-087 Addendum 1 Page 1

Solicitation Due Date: Friday, July 1, 2020, 2:00 p.m. Local Time

CITY OF PHOENIX
Procurement Division
251 W. Washington Street
8th Floor
Phoenix, AZ 85003
Phone: (602) 262-7181

SOLICITATION TITLE: IFB 20-087 3D LASER SCANNING SYSTEM – ONE TIME PURCHASE

Change:

Deadline for questions on this addendum are due June 19, 2020, 5:00p.m.

3. SCHEDULE OF EVENTS:

ACTIVITY (All times are local Phoenix time)	DATE	LOCATION
Solicitation Issue Date	May 29, 2020	
Pre-Offer Conference	June 4, 2020, 11:00a.m.	Via WEBEX Meeting Live Meeting Number (access code) 133 697 5454 Meeting password mRuWJhsi547 Join by phone Tap in call from a mobile device (attendees only) +1-415-655-0001 US Toll Access code 173 243 268 and enter your meeting number.
Written Inquiries Due Date	June 10, 2020, 5:00p.m.	Jennifer.Rockwell@phoenix.gov
Offer Due Date	June 19, 2020, 2:00p.m.	251 W. Washington Street, 8th Floor Phoenix, AZ, 85003
	July 1, 2020, 2:00p.m.	251 W. Washington Street, 8th Floor Phoenix, AZ, 85003



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Due to Covid-19, offers in response to this solicitation may also be submitted electronically to Larry.Jue@phoenix.gov, subject to the noted due date and time.

Please note that a hard copy file is not required as noted in Section VI, Submittals, Item 1., COPIES, due to the Covid-19 situation.

~~If offerors would like to attend the bid opening, offeror must provide confirmation of attendance by emailing Rebecca.Verhoeven@phoenix.gov no later than Tuesday, June 16, 2020, 2:00 pm for an appointment.~~

Access to City buildings is by appointment only. Please email or call Rebecca Verhoeven at Rebecca.verhoeven@phoenix.gov 602-261-8872 to schedule an appointment to submit offer in person.

Question 1:

Is Phoenix PD adding to their existing 3D scanning portfolio or is this their first scanner purchase?

City's Response:

The Crime Lab will be obtaining their first 3D scanners, however the Department has purchased previous FARO 3D scanners for other Bureaus within the Department.

Question 2:

What software is currently being used for post processing?

City's Response:

FARO Zone software (both 2D and 3D) is currently utilized for standard diagramming purposes within the Crime Lab with additional FARO Zone software being utilized by other Bureaus for their post processing of scans of their scanners.



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Question 3:

What software functions are required for deliverable creation?

City's Response:

For the deliverables we are looking at being able to supply the RAW scan data with hashing capabilities to ensure integrity of the scan data for discovery purposes as well as software that allows for the creation of presentations for demonstrative purposes in court or other needs. These presentations should have the ability to complete fly-bys of the rendered scan with full incorporation of high quality digital photographs of the scene as well as incorporate static crime scene photographs into the rendered scans of the crime scenes for documentation purposes, specifically related to items of evidence/interest. The deliverable package should also allow for users outside the Department to access and view the completed presentations and data.

Question 4:

Does the in-field registration require 100% of the point cloud for a complete registration?

City's Response:

The in-field registration of the scans must allow for the scans to be registered to each other on-site to ensure that complete coverage of the crime scene has been obtained based upon the scans conducted. The registrations must allow for the scans to be stitched together based on common registration points, so obviously the more points the better but 100 percent would not be necessary.

Question 5:

Does this bid require ACTAR (<https://actar.org/> [actar.org]) accredited trainers?

City's Response:

ACTAR accredited trainers would not be required.



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Question 6:

How many days of training does this bid require?

City's Response:

As the solicitation stated the training would need to be for a minimum of ten (10) users that gives the users the ability to fully utilize the scanning hardware as well as the appropriate software for proper operation of the system. This shall include creating a 3D scan from the initial documentation stage through the creation of deliverables for presentation purposes. Any troubleshooting of the scanning device as well as software shall be included as part of the on-site training. So whatever timeframe that would encompass to ensure those goals are completed is what we are looking for, so I would anticipate around 40 hours of training to ensure those goals are met. Again, however that could fluctuate above or below that mark depending on the complexity of the hardware and software.

Question 7:

I know most law enforcement agencies can purchase under GSA as I have all customers in SO Cal, AZ and NM. In this case we at FARO are a contracted Vendor through GSA. In this case we (FARO) have the actual contract with GSA and this is GSA Schedule 84 specifically meant for local and state law enforcement agencies. There are no forms or anything for you guys to fill out and send back, we just need acknowledgement that City of Phoenix Police Department can purchase under GSA.

City's Response:

The solicitation sourcing method selected by the City of Phoenix is an Invitation for Bid. Vendors can offer pricing based on the GSA contract, provided that the specifications on this solicitation are met. The items must be submitted per the instructions on this solicitation, and, if awarded, the contract will fall under the terms and conditions of this IFB.

Question 8:

I have a question about equipment delivery date---question) Are there hard delivery dates tied to the Coverdell grant?

City's Response:

The Coverdall grant funding expires on Dec. 31, 2020. The products and services must be provided, and invoices paid prior to the noted expiration date.



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Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____