



City of Phoenix
OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 West Washington Street, 5th Floor
Phoenix, Arizona 85003-1611

**PHOENIX SKY HARBOR INTERNATIONAL AIRPORT
TERMINAL 4 SOUTH 1 CONCOURSE CONCRETE APRON
CONSTRUCTION ADMINISTRATION & INSPECTION SERVICES
AV08000083 FAA**

**PROCUREPHX PRODUCT CATEGORY CODE: 925000000
RFx: 6000001011**

NOTIFICATION NO. 1

September 9, 2020

This notification letter shall become a part of the Request for Qualifications for the above referenced solicitation.

RFQ posted on solicitations webpage and City of Phoenix's ProcurePHX system:

Section V - Submittal Requirements under Disadvantaged Business Enterprise Attachments delete the following:

Include completed DBE Clause Exhibit A (Form EO1) and supporting documentation, in a separate PDF attachment along with your SOQ submittal (DBE attachments do NOT count towards maximum page count).

Replace with the following:

Include completed DBE Clause Exhibit A (Form EO1), in a separate PDF attachment along with your SOQ submittal (DBE attachments do NOT count towards maximum page count).

Section VI – Grounds For Disqualification delete the following bullet point:

- Missing DBE Form EO1 and/or supporting documentation (Exhibit A). Note: Submit as a separate PDF.

Replace with the following:

- Missing DBE Form EO1 and/or supporting documentation (Exhibit A). Note: Submit as a separate PDF.

Response to Questions:

1. QUESTION: Is there a specific DBE requirement or will the City just be tracking DBE use?

ANSWER: This is a FAA project, and we will track DBE participation. Even though there are no specific DBE goals set, we do still have a requirement to report to the FAA all DBE work. However, you are required to complete outreach and try to use DBE's where applicable. With that, whatever you submit on the DBE forms, now becomes the contract requirements. So, if you submit 5% participation on your outreach forms, you will be required to meet that 5% by the end of your contract. FAA is still Race and Gender Neutral because they've identified no disparity, but we encourage you to solicit and use DBE's

and SBE's wherever applicable. Refer to RFQ Exhibit A for information and you may also contact EOD with any questions.

2. QUESTION: What is the airport's preference for inspection staffing, i.e. will an electrical inspector be needed?

ANSWER: I think some specific details with electrical inspection will have to be discussed in the scope of work meeting after we selected the successful CA&I Consultant. The inspections services outlined in the documents are to be a supplement to the City of Phoenix DCS Inspection Services and that's why it says possible inspection services as outlined in the bid documents. The scope of electrical work is so small, I do not believe we would need a specific electrical inspector for this project. But it is something we can discuss during the Scope of Work meeting.

3. QUESTION: Do we have to do outreach if we already have a DBE firm lined up?

ANSWER: Yes, you should be performing outreach to DBE firms. Refer to RFQ Exhibit A for information and you may also contact EOD with any questions.

4. QUESTION: Where can we get a list of SBE/DBE firms?

ANSWER: Refer to RFQ Exhibit A for information and you may also contact EOD with any questions.

5. QUESTION: What is the City's policy to utilize a web link in our SOQ or in communication with City personnel during the procurement process? i.e. a link for a couple of blog articles that personnel have written about airports.

ANSWER: Communication with City personnel via web links, outside the Contracts Specialist, would be a disqualifying event. A web link should not be included in the SOQ as content to be evaluated by the panel.

6. QUESTION: On Page 4 of the RFQ, it states that we need to submit "DBE Exhibit A (Form EO1) and supporting documentation". Can you please clarify what supporting documentation is to be submitting along with the RFQ?

ANSWER: For Professional Services, Form EO1 is due at the time of submittal. No supporting documentation is needed with form EO1.

All other terms and conditions remain unchanged.



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*****END OF NOTIFICATION NO. 1*****