



City of Phoenix
OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 West Washington Street, 5th Floor
Phoenix, Arizona 85003-1611

**AVIATION DEPARTMENT
AIRPORT PLANNING ON-CALL CONSULTING SERVICES
FISCAL YEARS 21/22 AND 25/26**

**PROCUREPHX PRODUCT CATEGORY CODE: 925000000
RFx: 6000001030**

NOTIFICATION NO. 1

November 2, 2020

This notification letter shall become a part of the Request for Qualifications for the above referenced solicitation.

RFQ posted on solicitations webpage and City of Phoenix's ProcurePHX system:

Response to Questions:

QUESTION: Are you looking for one project team to provide all of the services listed in the Scope of Work section or should we submit for only the services that we can provide?

ANSWER: The Airport Planning On-Call Consulting services on-call program is intended for large aviation consulting firms with extensive, recent, and successful Large Hub airport planning experience with capabilities of providing a majority of On-Call services with their existing personnel and resources.

QUESTION: Will you need the same environmental services that were listed in the previous contract?

ANSWER: The scope of work may include environmental services similar to the previous contract.

QUESTION: Is there an anticipated scope of work for Mapping and Graphics?

ANSWER: There is no specific scope available at this time.

QUESTION: Is wayfinding and signage design part of the AP services?

ANSWER: Scope of work may include wayfinding and signage design.

QUESTION: Would the redesign of the wayfinding and signage standards be part of the potential scope of work?

ANSWER: Scope of work may include redesign of wayfinding and signage standards.

QUESTION: Section I, Project Description lists a range of services requested, Grant administration – is the City looking for people to administrate grants or support efforts to solicit funding via grant applications?

ANSWER: Both.

QUESTION: Section II, Scope of Work list of AP services: Modeling & Forecasting – What type of modeling and forecasting is the COP requesting, i.e. financial? traffic?

ANSWER: Scope of work may include any airport related modeling and forecasting.

QUESTION: Mapping, and ACAD and GIS- How does the City differentiate between mapping and GIS?

ANSWER: GIS is used for analysis, mapping for visualization

QUESTION: Conceptual Design - What type of conceptual designs is the COP requesting, ie: traffic? landside? terminal?

ANSWER: Scope of work may include any airport related conceptual designs.

QUESTION: What firms currently hold this contract?

ANSWER: Airbiz Aviation Strategies LTD., Coffman Associates, Inc., Desert Archaeology, Inc., Dibble & Associates Consulting Engineers, Inc., HDR Engineering, Inc., HNTB Corporation, Intervistas Consulting, Inc., Kimley-Horn and Associates Inc., Landrum & Brown, Inc., Logan Simpson, Matrix Design Group, Inc., PSM2, Inc., Ricondo & Associates, Inc., SWCA Environmental Consultants, TRACE Consulting, LLC, and Woolpert Consultants, Inc.

QUESTION: DBE – are there any DBE goals or requirements for this contract?

ANSWER: No.

QUESTION: How do you define a large firm? Employees, revenue, or projects?

ANSWER: For the purposes of this program, a large firm is a firm that, in general should have demonstrated some diversity of experience. It's large in terms of the different projects the firm has worked on.

QUESTION: Does the scope include NEPA and other environmental technical studies/permitting such as 404 permitting and Endangered Species Act compliance? Or will there be a separate on-call contract focused more on those items.

ANSWER: It's the expectation that when we talk about the environmental documentation, environmental policy in the planning context, that it's FAA NEPA support by and large. But no, we would expect the bulk of the planning related environmental functions to be just FAA support, and things related to it.

QUESTION: Can you please clarify some of the scope aspects? Specifically, Facilitation and Visioning (is this visioning for the future design and construction of the airports), Modeling and Forecasting (weather forecasting?) and Regulatory and Tech Analysis.

ANSWER: Likely not weather forecasting. Facilitation and outreach are related to all aspects of planning from project visioning to project building, from policy document through environmental to stakeholder buy-in. Vertical or horizontal, if it's planning related, there's typically some critical outreach function whether that's internal to the department, or external. So, the firm should have demonstrated experience working with stakeholders doing outreach.

QUESTION: Can you elaborate more around Facility Planning? Would Commissioning Services and/or Facility Condition Assessments be included under Facility Planning?

ANSWER: Those services could potentially be part of this On-call program, but, I don't expect it to be the focus. It will involve more of the larger scale master planning for facilities, i.e. where or what are our choices for where this terminal/building should go.

QUESTION: Given that you are looking for multiple firms to meet the needs over the next 4 years, can a company submit only for some of the categories but perhaps not all of the services?

ANSWER: Absolutely, it's up to the company to best represent itself in this response.

QUESTION: Will this contract include construction or limited to planning?

ANSWER: Just planning, no construction.

QUESTION: Do firms need to be able to provide all aspects of scope or can firms bid on portions of scope?

ANSWER: A firm is not required to provide the full range of requested services outlined in the RFQ.

QUESTION: How is a vendor number obtained?

ANSWER: You may contact Vendor Registration at vendor.support@phoenix.gov or call 602.262.1819.

QUESTION: Are SOQs due End of Business day? Noon?

ANSWER: By noon on 11/06/2020.

QUESTION: Can you talk about what exactly are you looking for in Team Composition? Are you looking for really just the Prime to illustrate their qualifications or the Prime to put together a full suite of subconsultants?

ANSWER: We are looking for a firms with quite a lot of diversity, with teams that provide the same level of diversity, it's important to show you have the ability to carry out the wide breadth of services, whether that's mostly internal to your firm, or because of relationships, you anticipate to cover if needed.

QUESTION: The RFQ lists several AP services, the presentation included in the pre-submittal meeting last week also lists several services within the Program Description slide. For purposes of the SOQ, should we stick to one list over the other in terms of formulating our experience and approach to the services?

ANSWER: Project Description and Scope of Work listed in the RFQ, appear on the Program Description and Scope of Services slides in the PowerPoint presentation.

All other terms and conditions remain unchanged.



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City of Phoenix, Design and Construction Procurement

*****END OF NOTIFICATION NO. 1*****