



## SOLICITATION ADDENDUM

Solicitation Number: IFB 21-FSD-020 (MO) Addendum #1 Page 1 of 3

Solicitation Due Date: Wednesday, November 25, 2020 1:00 p.m. Local Time

**CITY OF PHOENIX**  
Procurement Division  
200 W. Washington Street  
7th Floor  
Phoenix, AZ 85003  
Phone: (602) 495-3606

### FLUID ANALYSIS

#### 1. **QUESTION:**

In the scope of work, the City is referring to compliance with ISO 9001 for all of the testing. ISO 9001 is not test specific and is a general management certification. The correct certification that an analytical laboratory should have is ISO 17025. ISO 17025 is universally recognized by equipment manufacturers for warranty requirements and is the industry standard certification. It contains all of the requirements of general management competencies of 9001 however, they add the actual verification of the way the lab runs the tests. All accredited laboratories will receive a certificate that they need to re-qualify for. The certificate will have a scope of accreditation.

If the test is not listed on the scope, it means that lab was not audited for that specific test and therefore, is not certified for that test. I have attached an ILAC communique which explains:

ISO 17025 means the laboratory meets both the technical competence requirements and management system requirements that are necessary for it to consistently deliver technically valid test results and calibrations. We are requesting that the city update its requirements to reflect ISO 17025 as a requirement instead of 9001.

#### **ANSWER:**

This is a requirement of how to run your lab, not necessarily how to perform the lab testing. Having ISO 9001 will be a minimum requirement.

#### 2. **QUESTION:**

On page 45, the section that the vendors need to complete for price submissions, there are no quantities listed. Can the City please update this section to provide quantities for evaluation purposes?

#### **ANSWER:**

See Section VI- Revised Submittal, found on [solicitations.phoenix.gov](http://solicitations.phoenix.gov)

#### 3. **QUESTION:**

There is no breakdown on what quantity of each sample type per year, only the mention of roughly 6,000 vehicles and 1,300 yearly samples.

#### **ANSWER:**

See Section VI- Revised Submittal, found on [solicitations.phoenix.gov](http://solicitations.phoenix.gov)



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#### 4. QUESTION:

Delivery Calendar Days ARO, is this delivery day of return of sampling reports or delivery of the samples initially to the facilities?

**ALL OR NONE**

Item No.	Manufacturer & Product No.	Quantity	Delivery Calendar Days ARO	Unit Price	Total Price
1	Part No: PHX1 - BASIC DIESEL/GASOLINE ANALYSIS				\$
2	Part No: PHX2 - TEST, OIL ADVANCED DSL ENGINE				\$
3	Part No: PHX3 - TEST, OTHER FLUID TESTING				\$
4	Part No: PHX4 - TEST, OIL AUTO TRANS FLUID				\$
5	Part No: PHX5 - NAT. GAS/CNG ANALYSIS				\$
<b>Grand Total* - All or None</b>					<b>\$</b>

#### ANSWER:

The return of sampling reports.

#### 5. QUESTION:

The below "states contractor will offer collection pumps" but there is no line for them on the pricing page. Are these meant to be offered for free during the term of the contract?

##### **2. FLUID SAMPLE SUPPLIES**

Contractor will offer collection pumps to fit all sample bottles provided to the City for the services provided. Sample bottles provided by the contractor(s) will be crush proof and come with a tamper proof seal. Hoses must be the appropriate size for use with the collection pumps supplied by the contractor(s).

#### ANSWER:

See Section VI- Revised Submittal, found on solicitations.phoenix.gov

#### 6. QUESTION:

There is mention of insurance requirements, but it does not specify that the insurance forms are required to be submitted in the proposal. Do we submit the insurance forms with the proposal?

#### ANSWER:

If awarded, insurance requirements will be requested within 10 days of award notification.



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**7. QUESTION:**

For most bids there is a requirement to include example fluid analysis reports, but I do not see a mention of them in the IFB. Do we submit examples of reporting in the proposal?

**ANSWER:**

No, this is not a requirement currently.

**DELETE AND REPLACE:**

**SECTION VI – SUBMITTAL**

Replace SECTION VI - SUBMITTAL, in its entirety, with Section VI – REVISED SUBMITTAL located on the [solicitations.phoenix.gov](http://solicitations.phoenix.gov) website.

The balance of the specifications and instructions remain the same. Interested parties must acknowledge receipt and acceptance of this addendum by returning the entire addendum with the inquiry.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_