



# City of Phoenix Water Services Department

IFB-2021-WPP-250 (SD)

- **VALVES – (NEW, PARTS, ACCESSORIES AND SERVICES) - REQUIREMENTS CONTRACT**

Pre-Bid Meeting  
January 26, 2021



# Purpose

- Meeting purpose is to provide solicitation clarifications
- Attendance
  - Appointment only attendees
  - No recording allowable



# Meeting Format

- Attendee verbal questions during pre-bid conference must be in writing using chat feature addressed to Procurement Officer (host).
- Procurement Officer will review the question with city staff for the response.
- Addendum answers supersede all other answers.



# Questions and Answers (Q&A)

- Submit questions by February 2, 2021  
2:00 p.m. (Phoenix Local Time)
  - Email: [wsdprocurement@phoenix.gov](mailto:wsdprocurement@phoenix.gov)
- Answers to be available at:
  - <https://www.phoenix.gov/solicitations/#>



# Bid Deadline



Important  
Date!

Tuesday  
February 9, 2021  
2:00 p.m.  
Phoenix Local Time

**Late Bids will be rejected**



# Contract Term

- Five-year contract term
  - No renewal options



# Scope of Work

- For the supply of various **valves, new, parts, accessories** and **services** on an as-needed basis. Contractor shall provide discounts on products and labor rates for services.

Manufacturers		
Ames	Apco	Apollo
ARI	Asahi	
AWWA	Badger Meter	ClaVal
Clayton	Clow	Crispen
Data Aire		Fluid Dvnamics
Golden Anderson	Griffee	Hitec
Htec	Hysci	Ingersoll Rand
ITT Industries Engineered	Jamesburv	Kennedy Valves
Kunkle	Magnatrol	Marcos
Mateo	Mueller	Plastomatic
Pratt	Quincy	Rainbird
Red Tideflex Series	Schwing	Schwing Bioset
Skalar	Stark	Stenner
Valmatic	Varec	Viton

Type of Valve Usages		
Air Release Valves	Distribution	Resilient Wedge Valves
Water Production	Water Treatment	Wastewater



# Pricing

## Attachment C

- Separate attachment titled “Attachment C – Pricing Structure”
  - Four Tabs
    - Tab 1 – Instructions
    - Tab 2 – Core line Items
    - Tab 3 – Manufacture Discount
    - Tab 4 – Labor Rate





# Price Increases

- The unit price shall be fixed for one year after the start of the contract
- The new contract is expected to start on July 1<sup>st</sup>, 2021



# Terms and Conditions

- Section I – Instructions
  - Pages 3 - 13
    - Self-Registration Requirements
    - Exceptions
    - Inquiries
    - Addenda
    - Business in Arizona (AZ Corporation Commission)
    - Pre-Award Qualifications



# Terms and Conditions

- Section II – Standard Terms & Conditions
  - Pages 14-28
- Section III – Special Terms & Conditions
  - Pages 29 - 39
  - Background Screening
  - Maximum Risk



# Insurance and Indemnification

- **Commercial General Liability**
  - General Aggregate: \$2,000,000
  - Products – Completed Operations Aggregate: \$1,000,000
  - Personal and Advertising Injury: \$1,000,000
  - Each Occurrence: \$1,000,000
- **Automobile Liability**
  - Combined Single Limit (CSL): \$1,000,000
- **Worker's Compensation and Employers' Liability**
  - Each Accident: \$100,000
  - Disease (Each Employee): \$100,000
  - Disease (Policy Limit): \$500,000



# Delivery of Bids

## Submittal Package

- 1 original pdf copy electronically via email to the following:

[wsdprocurement@phoenix.gov](mailto:wsdprocurement@phoenix.gov)



# Form of Offer

- Cover Letter with contact information
- Tab 1 - Submittal Section (pages 45-48)
- Tab 2 - Attachment A – Conflict of Interest & Solicitation Transparency Disclosure (pages 49-52)
- Tab 3 - Attachment B – References, (page 53)
- Tab 4 - Attachment C – Pricing Schedule (separate attachment)
- Tab 5 - Solicitation Addendum (if any)
- Tab 6 - Any other required documentation



# If Recommended for Award

- Contractor has 15 calendar days to submit:
  - Certificate of Insurance
  - Upon notification of an award the Offeror will have 15 calendar days to submit a complete certificate of insurance in the minimum amounts and the coverages as required in Section IV - Insurance and Indemnification of this solicitation. Insurance requirements are non-negotiable.



# Transparency Policy

## City Code 43-36

All respondents and their representatives under penalty of disqualification will refrain from contacting anyone involved in this process other than the procurement officer.