



City of Phoenix Water Services Department

IFB 2021-WWT-322 (AM)

Digester Tank Cleaning Services

Pre-Bid Conference
June 7, 2021



Questions and Answers (Q&A)

- Written questions only
- All questions must be submitted by **Thursday, June 10, 2021 by 5:00 p.m.** to the WSD Procurement E-mail: wsdprocurement@phoenix.gov
- Answers to be published in an Addendum on City website
- Addendum answers supersedes verbal answers.



Bid Deadline



Monday
June 21, 2021
2:00 p.m.

Phoenix Local Time

Electronically to:

wsdprocurement@phoenix.gov

Late proposals will be rejected



Contract Term

- Contract effective November 1, 2021
- Seven-year contract term
 - No renewal options



Pre-Award Qualification

- Section I, Para. 15, subpara. 15.1, page 9

Affirm ownership or assured access to key items or equipment to provide the required services in Section V-
Scope of Work.



Attachment C – Cost of Services

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE	ESTIMATED TOTAL PRICE
1.	Digester Tank Cleaning, 90 ft diameter, approx. 1.5 million gallons	16	EA	\$ _____	\$ _____
2.	Digester Tank Cleaning, 110 ft diameter, approx. 3.0 million gallons	4	EA	\$ _____	\$ _____
	Estimated Total Items 1 - 2				\$ _____



Terms and Conditions

- Section II – Standard Terms & Conditions (pages 15 - 29)
- Section III – Special Terms and Conditions (pages 30 - 42)
 - Price, Method of Invoicing, (para. 1, 3, page 30)
 - Background Screening, para. 25, subpara. 25.12 (*Maximum Risk Level*) (pages 38 - 40)



Section I - Instructions to Offers

- Vendor Self-Registration Requirements
<https://www.phoenix.gov/procure> (para. 2, page 4)
- Business in Arizona (para. 9, page 7)
- Licenses (para. 10, page 7)



Section VI - Submittals

Submittal Package (page 53):

1 electronic copy submitted to wsdprocurement@phoenix.gov

- Must contain a table of contents and tabbed per the following major sections:

Tab A – Pre-Award Qualifications

Tab B – Section VI – Submittals (pages 53 – 56)

Tab C – Attachment A – Conflict of Interest & Solicitation
Transparency Disclosure Form

Tab D – Attachment B – References

Tab E – Attachment C – Cost of Services

Tab F – Signed Addenda(s), if applicable



Questions

- Written questions only. Q&A form provided for questions raised during Pre-Offer meeting



Section V – Scope of Work

- City requires Contractor experienced providing Digester Tank Cleaning Services
- Clean interior of different size digester tanks; pump the contents
- Perform cleaning and pumping from ground level manway
- Pumping from top of digester tank not required
- Pump contents to designated digester cleaning facility beds, lagoons or digester drains
- Provide proper ventilation prior to entering digester tanks
- Provide spotting during loading & unloading of equipment
- Provide equipment cable of removing very thick & gritty material
- Provide backup equipment in case of equipment failure



Section V – Scope of Work (continued)

- Cleaning Schedule
- Cleaning Duration
- Digester Tanks: 90 ft dia., 1.5 mil gal; 110 ft dia., 3.0 mil gal
- Digester tanks at 23rd Ave. & 91st Ave. WWTP
- Furnish equipment for confined space entry
- Spills
- City Responsibilities
- Deliverables
- Standards
- Acceptance Criteria



Transparency Policy

City Code 43-36

All respondents and their representatives under penalty of disqualification will refrain from contacting anyone involved in this process other than the procurement officer.