



## SOLICITATION ADDENDUM

Solicitation Number: ITS RFP 22-001 (RX) Addendum #1 Page 1 of 1

Solicitation Due Date: August 30, 2021, 3:00 p.m. Local AZ Time

**CITY OF PHOENIX**  
Information Technology  
Services  
251 W. Washington Street  
6<sup>th</sup> Floor  
Phoenix, AZ 85003

### Disaster Recovery as a Service (DRaaS) – Requirements Contract

Please make the following changes to the above-referenced solicitation:

#### **CHANGE:**

Section I – Instructions, Item 3 – Schedule of Events, and all references to read:

**Offer Due Date: Monday, August 30, 2021 at 3:00 PM**

#### **REPLACE:**

Section I – Instructions, Item 12 – Submission of Offer, subsection 2.6.7. – Pricing (Proposal Section 7), first sentence to read:

For Proposal Section 7, ~~hard copy pricing submissions must be sealed in separate envelope, and~~ electronic pricing submissions must be contained within a separate folder structure.

Section III – Special Terms & Conditions, Item 3 – Price, to read:

All prices submitted shall be firm and fixed for the initial four-year(s) of the contract. Thereafter, price increases not to exceed 6 percent will be considered biannually (if the option to renew is exercised) provided the adjustments are submitted in writing with 30 days' notice to the Procurement Officer. Price increase requests shall be accompanied with written documentation to support the increase, such as a letter from the manufacturer, published price index, applicable change in law, etc. Price decrease requests do not require supporting documentation and are allowed at any time during the contract term. The City of Phoenix requires a term of four years with three two-year options for extension in years four, six, and eight. Line item, unit-based pricing provided must not increase during the initial four-year term of the contract. If servers are added or removed during the initial four-year term of the contract, the pricing provided shall be used to determine the adjusted rate.

#### **QUESTION AND ANSWERS:**

The question(s) and response(s) can be obtained at: <https://solicitations.phoenix.gov/Solicitations/Details/1027>.

The balance of the specifications and instructions remain the same. Offerors must acknowledge receipt and acceptance of this addendum by returning the entire addendum signed with the bid or proposal submittal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_