



City of Phoenix

Addendum #1 – Questions and Answers

RFQu 21-FINTD-001: Financial Advisory Services (including Development Impact Fees)

Question 1	If a firm is interested in pursuing only services under Category A (Financial Advisory Services related to Long-term Financial and Capital Planning and Feasibility Analysis) and will not be assisting or advising in any debt issuance or financing activities per the other categories, can you confirm that the City will not require the firm to meet all of the selection criteria in Section 16, Page 9 relative to licenses for advisory services for the issuance of debt?
Answer	Confirmed. If a firm is only interested in pursuing services listed under Category A, please reply “N/A, only applying for category A” where applicable. If this distinction is made in the submittal, the City will only utilize the offeror for Category A services. Further the respondent must have all applicable licenses, certificates and authorizations necessary to complete the work outlined.
Question 2	Regarding the Submittals Section form ACCEPTANCE OF OFFER (page 50), please confirm if this form should be included in the response, and if so, that it should remain blank.
Answer	The Acceptance of Offer (page 50) is not required at the time of the SOQ/Offer submittal. If the solicitation document is utilized as the contract, it will be required when the contract is completed. The Arizona Corporation Commission File No. will be required in order to enter into a contract; and a tax no. will be required in order for the City of Phoenix to pay for services.
Question 3	Regarding the Submittals Section form OFFER (page 51), please confirm that only the Registration System ID Number and signature/date/address/contact content on the bottom half of the page should be completed, leaving the four lines regarding tax information blank.
Answer	The Offer (page 51) is not required at the time of the SOQ/Offer submittal. If the solicitation document is utilized as the contract, it will be required prior to entering into a contract and processing payment for services. In order to avoid potential delays, Offerors are encouraged to complete the document fully, if they have the information, and to start the registration process if they are not



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	already registered. If the solicitation document is utilized as the contract, the Offer page must be completed/submitted when the contract is completed.
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***The balance of the specifications and instructions remain the same. Offeror must acknowledge receipt and acceptance of this addendum by returning the entire addendum (excluding Attachments) with the offer or proposal submittal.**

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____