

Golf Management System Request for Proposals

August 19, 2021
10:30 AM

PKS-RFP-21-004

Isis Sanchez

Parks and Recreation
Department

City of Phoenix



AGENDA

- Attendance
- Schedule
- Mandatory Demo
- Instructions
- Addendums
- Questions and Answers



ATTENDANCE



SCHEDULE

EVENT	DATE
Pre-Proposal Conference *Potential Proposers must pre-register by the time identified above if interested in attending	August 19, 2021; 10:30 a.m.
Written Inquiries Due Date	August 24, 2021; by 5 p.m.
Proposal Due Date (electronic)	September 16, 2021; at 12 p.m.
Proposal Submittal Location	Via email to Isis Sanchez: <u>Isis.sanchez@phoenix.gov</u>
<u>MANDATORY DEMO</u> A shortlist of all proposers will be required to demo their product	Weeks of Sept 27 and Oct 4 Staff will inform Proposers of their scheduled demonstration time if selected to move forward. Proposers must be available during this time.



MANDATORY DEMO

- Mandatory Demonstration Required for “Shortlisted” Proposers
- Evaluation Panel will determine Shortlist
- Invited Proposers will demo their product and respond to questions from the panel



INSTRUCTIONS

- II. Instructions to Proposers (pages 3-5)
- IV. Proposal Instructions (pages 11-19)
 - *Follow Scope of Work for Section 3 and 4*
- Proposer **MUST** be signed and notarized



ADDENDUMS

Addendum 1

- Conference Materials
- Sign-In

Addendum 2 (+)

- Q & A
- Any Amendments, if necessary

All Addendums and Amendments MUST be signed and submitted with your proposals, or your proposal will be non-responsive.



QUESTIONS and ANSWERS

- Questions due by **Tuesday August 24**
- Questions will be responded to via Addendum
- Q&A Addendum must be included with your proposal



QUESTIONS

You still have time to submit additional questions in writing to

isis.sanchez@phoenix.gov

THANK YOU