



SOLICITATION ADDENDUM

Solicitation Number: ITS RFP 22-001 (RX) Addendum #2 Page 1 of 2

Solicitation Due Date: September 7, 2021, 3:00 p.m. Local AZ Time

CITY OF PHOENIX
Information Technology
Services
251 W. Washington Street
6th Floor
Phoenix, AZ 85003

Disaster Recovery as a Service (DRaaS) – Requirements Contract

Please make the following changes to the above-referenced solicitation:

CHANGE:

Section I – Instructions, Item 3 – Schedule of Events, and all references to read:

Offer Due Date: Tuesday, September 7, 2021 at 3:00 PM

CLARIFICATION:

- **Contract Award and Exceptions:**

A response to a solicitation is an offer to contract with the City based upon the terms, conditions, and specifications contained in the City's solicitation. Offeror must not take any exceptions to any terms, conditions, or material requirements of this solicitation.

REPLACE:

- **Attachment A**

The original Attachment A issued with the RFP has been withdrawn and **ALL** Offerors who intend to submit an Offer must contact the Procurement Officer at its.financial.procurement@phoenix.gov to obtain the revised Attachment A. All Offerors must review and sign the Sensitive Security Information Acknowledgement Form, which is included in this Addendum. **Any Offeror who fails to sign and submit the acknowledgement form will automatically be disqualified.**

The balance of the specifications and instructions remain the same. Offerors must acknowledge receipt and acceptance of this addendum by returning the entire addendum signed with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____



**SENSITIVE SECURITY INFORMATION
ACKNOWLEDGEMENT FORM**

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Disaster Recovery as a Service (DRaaS) – Requirements Contract

The document entitled “Attachment A”, In Scope Systems/Applications, to be used as part of the solicitation for ITS RFP 22-001 Disaster Recovery as a Service (DRaaS) may contain sensitive security information.

Attachment A is deemed confidential information. This document may only be disclosed to persons who have the a “need to know” role in response to this solicitation. Unauthorized release of this information may result in civil penalty or other action.

I have read, understand, and acknowledge, on my behalf and that of my company, the above statement(s) and agree to destroy “Attachment A”, upon the earlier of our company’s completion of our need to review or no later than September 14, 2021.

Name of Company

Authorized Representative Printed Name

Authorized Representative’s Signature

Title

Email Address

Company Address (including City, State, and Zip Code)

Company Phone No.

The Sensitive Security Information Acknowledgement Form must be completed and returned to the Procurement Officer, Reyna Xochicale, at its.financial.procurement@phoenix.gov, prior to receiving a copy. Attachment A will only be available for request from August 13, 2021 to September 7, 2021 by 3:00 pm (local Phoenix time).

Once the Procurement Office is in receipt of the completed Sensitive Security Information Acknowledgement Form, Attachment A will be sent via encrypted email to the above email address provided by the authorized representative.