



# City of Phoenix Water Services Department

IFB 2122-WDD-499 (AM)

Track Out Services

Pre-Bid Conference  
November 16, 2021



# Questions and Answers (Q&A)

- Written questions only
- All questions must be submitted by **Thursday, November 18, 2021 by 5:00 p.m.** to the WSD Procurement E-mail: [wsdprocurement@phoenix.gov](mailto:wsdprocurement@phoenix.gov)
- Answers to be published in an Addendum on City website
- Addendum answers supersedes verbal answers.



# Bid Deadline



Tuesday

November 30, 2021

2:00 p.m.

Phoenix Local Time

Electronically to:

[wsdprocurement@phoenix.gov](mailto:wsdprocurement@phoenix.gov)

**Late proposals will be rejected**



# Contract Term

- Contract effective March 1, 2022
- Five-year contract term
  - No renewal options



# Attachment C – Cost of Services

Equipment performing Services	Estimated Qty	Unit Cost	UOM	Extended Cost
Vacuum Truck	200	\$	Hour	\$
Sweeper	400	\$	Hour	\$
Water Truck	200	\$	Hour	\$
Manual Clean up	50	\$	Hour/per person	\$
<b>Grand Total</b>				\$



# Pre-Award Qualifications

- Section I, Para. 15, subpara's 15.1 – 15.3, page 9 & 10
  1. Equipment Operator: minimum one (1) year of experience in the operation of the equipment; submit a copy of the Arizona Commercial Driver's License for each Equipment Operator that will be assigned to the contract.
  2. Tractor Operator: minimum one (1) year of experience in the operation of the equipment; submit a copy of the Arizona Commercial Driver's License for each Tractor Operator that will be assigned to the contract.
  3. Equipment: shall affirm that they own or have assured access to (through hire, lease, purchase agreement, availability of manufacturing equipment, or other means) the key items or necessary equipment to provide the services in Section V – Scope of Work. The equipment must be in full working order, and must demonstrate that, based on known commitment, they will be available for use in the proposed contract.



# Terms and Conditions

- Section II – Standard Terms & Conditions (pages 15 - 28)
- Section III – Special Terms and Conditions (pages 29 - 40)
  - Price, Method of Invoicing, Method of Payment (para. 1, 3, 4, page 29 - 30)
  - Background Screening, para. 24, subpara. 24.12 (*Maximum Risk Level*) (pages 37 - 39 )



# Section I - Instructions to Offers

- Vendor Self-Registration Requirements  
<https://www.phoenix.gov/procure> (para. 2, page 4)
- Business in Arizona (para. 9, page 7)
- Licenses (para. 10, page 7)





## Section VI - Submittals

### Submittal Package (page 49):

1 electronic copy submitted to [wsdprocurement@phoenix.gov](mailto:wsdprocurement@phoenix.gov)

- Must contain a table of contents and tabbed per the following major sections:

Tab A – Pre-Award Qualifications

Tab B – Section VI – Submittals

Tab C – Attachment A – Conflict of Interest & Solicitation  
Transparency Disclosure Form

Tab D – Attachment C – Cost of Services

Tab E – Signed Addenda(s), if applicable



## Section V – Scope of Work

- City requires Contractor experienced providing Track Out Services (para. 1)
- Requirement for services is as-needed (para. 3)
- Multiple breaks have occurred in a single day (para. 3)
- Size of the break/leak determines no. of hours to clean up site (para. 3)
- Typical clean up: 4 – 6 hours or as little as 2 hours; Extreme cases clean up could take several days (para. 3)
- Provide all labor, equipment, tools, fuel, insurance, supervision, disposal costs and materials (except water) to clean up the streets (para. 4.1)
- Clean up Track Out by mechanical means (vacuum truck or sweeper) on residential and commercial public streets, and all paved public alleys in the City (para. 4.2)



## Section V – Scope of Work (continued)

- Remove build-up of Track Out deeper than one-half the height of the curb face, debris or material from construction work, or large amounts of debris or material from a main break, Hit Hydrant, Service line leak, Valve leak or flooding (para. 4.3)
- Objectives (para. 4.3.1)
- Quality Control (para. 4.4)
- Disposal (para. 4.5)
- Water (para. 4.6)
- Dust Control (para. 4.7)
- Callouts (para. 4.8)



## Section V – Scope of Work (continued)

- Locations (para. 5)
- Hauling Equipment Requirements (para. 6)
- Contract Equipment Operator Qualifications (para. 7)
- Equipment Safety (para. 8)
- Work Hours (para. 9)
- Applicable Standards (para. 10)
- Deliverables (para. 11)



# Transparency Policy

## City Code 43-36

All respondents and their representatives under penalty of disqualification will refrain from contacting anyone involved in this process other than the procurement officer.