



**City of Phoenix**  
WATER SERVICES DEPARTMENT

**PUBLIC NOTICE OF AWARD RECOMMENDATION**

AWARD NOTICE DATE: January 13, 2022  
 SOLICITATION: RFP-2021-WES-358 Scientific, Regulatory, and Technical Based Training Services - Requirements Contract  
 SOLICITATION DEADLINE: November 4, 2021

Recommendation

Proposals in response to the above referenced solicitation have been evaluated. The committee recommends a contract award to the following highest scored offeror(s):

Group	Offeror(s)
Group 1 - Industrial Pretreatment Program	Brown and Caldwell, Inc
Group 2 - Laboratory and/or Sampling Ethics	NV5, Inc Shepherd Technical Services, LLC
Group 3 - Laboratory and Sampling Quality Systems	NV5, Inc Shepherd Technical Services, LLC
Group 4 - Stormwater Management Program	NV5, Inc

Evaluation

The proposals were scored by an evaluation committee comprised of City of Phoenix staff. In addition, proposals were evaluated based on the following criteria:

- |   |              |
|---|--------------|
| A. Qualifications and Experience                      | 0-300 POINTS |
| B. Method of Approach                                 | 0-300 POINTS |
| C. Qualifications and Experience of Staff Instructors | 0-250 POINTS |
| D. Price  | 0-150 POINTS |

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TOTAL AVAILABLE POINTS: 1000 MAXIMUM POINTS

Procurement File

The procurement file for this solicitation is available as of the date of this notice and may be viewed by submittal of a public records request with the Water Services Department Procurement Division.

Transparency Policy

As set forth in the solicitation’s requirements and P.C.C. § 43-36, offerors are reminded the City’s Transparency Policy governing communications between offerors and their representatives, and City of Phoenix staff or executives remains in effect through the date of City Council Award. Offerors wishing to communicate with members of the City Council or other city executives regarding this solicitation shall direct all such requests through the Procurement Officer.

Procurement Officer

Kelie F. Thomas  
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