



City of Phoenix

OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 West Washington Street, 5th Floor Phoenix, Arizona 85003-1611

**PLANNING AND DEVELOPMENT DEPARTMENT
RESIDENTIAL, COMMERCIAL, AND FIRE BUILDING PLAN REVIEW
ON-CALL SERVICES 2022-2024**

NOTIFICATION LETTER NO. 2

JANUARY 26, 2022

**PROCUREPHX PRODUCT CATEGORY CODE: 925000000
RFx: 6000001203**

This notification letter shall become part of the Request for Qualifications (RFQ) for the above referenced solicitation.

RFQ posted on solicitations webpage and City of Phoenix’s ProcurePHX system:

Response to Questions:

QUESTION: Does the Fire Plan Review include review of Shop Drawing submittals?

ANSWER: Yes.

QUESTION: On the Fire Plan Review Services - are you looking for FPE licensed reviewers, or are system reviews (smoke model, high-pile storage, etc.) being reviewed internally only, and the request is more fire and life-safety reviews?

ANSWER: The minimum requirement is ICC Fire Inspector II. You need to be able to perform all system inspections and review all systems.

QUESTION: Is there an opportunity for review of Permit Submittals without subsequent shop drawing reviews?

ANSWER: We require shop drawings to due plan/permit reviews due to City Fire code.

QUESTION: I cannot find Exhibit A with certification information in the Plan Review RFQ.

ANSWER: Exhibit A isn’t included for those on-call programs where the certification information is already contained in the selection criteria.

All other terms and conditions remain unchanged.

Samantha B. Ansmann
Contracts Specialist II
602-681-5361
samantha.ansmann@phoenix.gov
City of Phoenix, Design and Construction Procurement

*****END OF NOTIFICATION NO. 2*****