



ADDENDUM 2

Solicitation Number: RFP 22-113 Addendum 2 Page 1 of 3
Solicitation Due Date: Friday, March 11, 2022, by 2:00 p.m. AZ Time

CITY OF PHOENIX
Procurement Division
251 W. Washington Street
8th Floor
Phoenix, AZ 85003
Phone: (602) 262-7181

REQUEST FOR PROPOSAL (RFP)
Sale of Unclaimed and Forfeited Firearms
Requirements Contract

Section I – Instructions, Item-23 Statement of Bonding Ability and Item-24 Performance Bond are deleted in their entirety:

Deleted:

23. STATEMENT OF BONDING ABILITY: (pg.14)

Offerors must submit a letter from a bonding or insurance company stating that the Offeror can qualify for and procure the performance and/or payment surety required in this solicitation. Submittals received without the required statement of ability to secure a performance or payment surety may be considered as non-responsive. Offerors anticipating the submittal of a cash surety in lieu of a bond should submit a statement notifying the City.

24. PERFORMANCE BOND: (pg. 14)

A performance surety in the amount of 10% of the total contract amount shall be provided by the Contractor immediately after notice of award. The City of Phoenix will not issue a written purchase order or give notice to proceed in any form until the surety is received by the Procurement Officer. The performance surety must be in the form of a bond, letter of credit, Certificate of Deposit, cashier's check, certified check or money order. Personal or company checks are not acceptable unless certified. If surety is in the form of a bond, the company issuing the surety must be authorized by the Insurance Department of Arizona to transact business in the State of Arizona or be named on the approved listing of non-admitted companies. If a Letter of Credit, the City only accepts from banks rated "A" or better by Moody's or Standard & Poor. Banks customarily maintain a standard format for Letters of Credit; the bank and format will need to be submitted to the City. Approvals from several departments may be required before final acceptance of the letter of credit or bond; this process may take up to 15 days. A Certificate of Deposit (CD) issued by a local Phoenix bank may also be used as a form of surety, provided that the CD is issued jointly in the name of the City of Phoenix and the Contractor, and that the Contractor endorses the CD over to the City at the beginning of the contract period. Interest earnings from the CD can be retained by the Contractor.

QUESTIONS & ANSWERS:

Q1: Would it be possible for me to review the (previous) contract that has expired?

A1: This may be addressed through a public records request, however, please refer to the current solicitation scope of work for an accurate representation of the Police Department's need. Contact information for a public records request can be found at <https://www.phoenix.gov/pio/public-records-request>.



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Q2: What is the reasoning behind potentially returning firearms within 24 hours?

A2: These selected firearms would be in cases of reported stolen, identified as evidence, and/or department administrative inquiry needs.

Q3: What would be the City's preference in how we "tab" the sections? would the Table of Contents feature suffice, or you are going to print them anyway & we could enter a separation page between each section?

A3: Please refer to Section VI, Item-2 Offer Submittal Format. (pg.55)

Q4: Is the request at A. Qualifications and Experience #3 References (pg.16) the same as Section VI-Submittals 6. Years in Business and References (pg.58)?

A4: No, the references in A. Qualifications and Experience #3 References (pg.16) are pertaining to Key personnel. The references in Section VI-Submittals 6. Years in Business and References (pg.58) are pertaining to the company.

Q5: Would Section VI-Submittals 6. Years in Business and References (pg. 58) be dropped in behind Tab 4 – References (pg. 55)?

A5: See response to question 3.

Q6: Bid Price Schedule (pg. 57) – needs to be completed & placed under Tab 1, or referenced in Tab 1 as being located behind Tab 5?

A6: See response to question 3.

Q7: COSTS AND PAYMENTS/Payment Terms & Options (pg.56) – how do you recommend we choose an option, when we are not being paid?

A7: Section VI – Submittals, Item-3 Costs and Payments, 3.1 Payment Terms & Options is removed in its entirety from solicitation RFP 22-113. (pg.14)

Q8: Acceptance of Offer (pg. 59) – do we leave this behind Tab 5 – Section VI – Submittals – leaving it as is?

A8: See response to question 3.

Q9: Offer (pg. 60) – is this left as is until post-award?

A9: No, offerors must complete the offer page.

Q10: Section VI-Submittals the only document needing to be signed? (pg. 64)

A10: No, offer page (pg. 60) must also be signed.

Q11: Does Tab 6 – Signed Addenda need to be signed?

A11: Please refer to the instructions on each addendum.



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Q12: Are Electronic Signatures acceptable for an electronic submission?

A12: Yes

The balance of the specifications and instructions remain the same. Bidder must acknowledge receipt and acceptance of this addendum by signing below and returning the entire addendum with the bid or proposal submittal.

Name of Company: _____

Address: _____

Authorized Signature: _____

Print Name and Title: _____