



**Date: 3/7/2022**

**Phoenix Convention Center  
Solicitation No: RFQ RC 20-001  
Title: Furniture Cleaning and Repair  
Addendum No. 1**

**Proposal Submittal Deadline: 3/11/2022 at 11 a.m. Phoenix Local Time**  
Phoenix Convention Center Department  
Attn: Arturo Nubez, Procurement Officer  
100 North 3<sup>rd</sup> Street, Level 2A  
Phoenix, Arizona 85004-2231

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**Questions and Answers start on page 2.**

**Proposers must acknowledge receipt and acceptance of this addendum by signing and returning this page with their proposal submittal.**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_  
\_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**Q1.**

Page 43, #29

We don't sell any products but the products we use are either proprietary (through our Franchisor) or purchased from a local supplier. Is there a particular way I need to denote this in our offer?

**A1.** There is not a specific way that this needs to be noted.

**Q2.**

Page 43, #34

Are there any more specific parameters around this t/c? i.e. given the nature of the solicitation, would the vendor be expected to go to the convention center at 2am to clean or fix a chair or is it an emergency call to ensure the vendor is out ASAP the following day?

**A2.** Emergency overnight cleaning or repairs are uncommon, repairs are often coordinated during overnight hours to avoid impacting our events and/or office work hours. If an immediate need is discovered overnight, in most cases, the repair could be scheduled for the following day.

**Q3.**

Page 61; #4

Regarding #3 on the bid schedule, material per yard. This cost can and will fluctuate based on how much material costs through the various manufacturers, if substitute materials are used, rising costs, the never ending supply chain issues, etc. . Is a cost range acceptable? If it can only be a single number, is there any way or option for a vendor to recoup their true cost?

**A3.** If a discount is offered it is understood that material prices will fluctuate, therefore, a discount percentage relative to the MSRP should be included for materials. While the exact pricing varies, the relative discount remains constant.