



## SOLICITATION ADDENDUM

Solicitation Number: AVN RFP 22-030 Addendum #1 Page 1 of 4

Offer Due Date: July 7, 2022, 2:00 PM Local Phoenix Time

**CITY OF PHOENIX**  
Aviation Department  
Contracts & Services  
2485 E Buckeye Rd  
Phoenix, AZ 85034

### **SECURITY BADGING IDENTITY MANAGEMENT SYSTEM (IDMS) REQUIREMENTS CONTRACT**

Please make the following changes to the above-referenced Solicitation. The changes supersede all conflicting provisions, instructions, and attachments in the Solicitation.

#### **DELETE AND REPLACE**

1. Section V, Scope of Work, Section 7.10, Badging Station Peripherals, is deleted and replaced with the following:

**7.10 Badging Station Peripherals:** The Aviation Department is looking for an end-to-end solution when it comes to badging station hardware (peripherals). Offerors must include recommended badging station hardware that is certified to work with their software solution. The peripherals will be implemented with the new software solution. The Offeror will provide all peripherals required to operate the proposed IDMS solution for the twelve (12) badging stations referenced in Section 4.3 on page 59. If a peripheral must be replaced beyond the warranty period, the Aviation Department will purchase peripherals directly from the manufacturer.

2. Section V, Scope of Work, Section 9.7.1, Training Requirements and Description, the first paragraph is deleted and replaced with the following:

**9.7.1 Training Requirements and Description:** The Contractor is responsible for training City-identified personnel in all aspects of IDMS. Training will consist of web-based and classroom training. The Contractor will develop and provide a documented Training Plan for acceptance by City staff. It is estimated that the Contractor will need to train approximately 75 City personnel and there are approximately 1,500 Authorized Signers that will require training in the new IDMS. The Aviation Department will provide a facility to conduct hands-on training and the Contractor will provide three (3) full badging stations (including peripherals) for training. The three badging stations can be part of the solution that will be implemented in SBO. In other words, the badging stations used for training can be part of the twelve (12) badging stations being installed in the Fingerprint Office and Training Office.

3. Section V, Scope of Work, Section 12.5.3 is deleted and replaced with the following:

**12.5.3** Drawings depicting the location of each badging station, including peripherals and any related components.

4. Attachment B – Functional and Non-Functional Requirements Compliance Matrix is deleted and replaced with **Attachment B – Functional and Non-Functional Requirements Compliance Matrix (REVISION 1)**.



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5. All references in the Solicitation to “Badging Workstation” are deleted and replaced with “Badging Station”.
6. Attachment A – Price Schedule Worksheet is deleted and replaced with **Attachment A – Price Schedule Worksheet (REVISION 1)**.

### QUESTIONS AND RESPONSES

The following questions were submitted by interested offerors:

Question 1:	Whether companies from Outside USA can apply for this? (like, from India or Canada)
Response 1:	Firms outside the United States are welcome to participate in this Solicitation. Please see Section I - Instructions, pg. 7, item 9. Business in Arizona of AVN RFP 22-030 for details.
Question 2:	Whether we need to come over there for meetings?
Response 2:	Please see Section I - Instructions, pgs. 4-5, item 3. Schedule of Events and pgs. 9-10, item 15. Offer Results of AVN RFP 22-030.
Question 3:	Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
Response 3:	Firms outside the United States are allowed to participate in this Solicitation. However, all offerors must comply with all terms, conditions, requirements, and laws as seen in AVN RFP 22-030.
Question 4:	Can we submit the proposals via email?
Response 4:	Please see Section I - Instructions, pg. 8, item 12. Submission of Offer of AVN RFP 22-030.
Question 5:	What is the estimated funding source, or budget for this project?



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Response 5:	The City is not providing detailed funding or budget information for this Solicitation.
Question 6:	Has funding been secured, or is that expected to take place at a later date?
Response 6:	Funding is encumbered in the City's budget.
Question 7:	Is this a new requirement? Or is there an incumbent vendor providing these services? If so, what is the contract number, vendor name, and term of the contract?
Response 7:	The current contract and associated amendments are public records and can be found on the City of Phoenix Public Records Search website: <a href="https://www.phoenix.gov/cityclerk/services/public-records-search">https://www.phoenix.gov/cityclerk/services/public-records-search</a>
Question 8:	Is there a timeline for when this project must be started or awarded?
Response 8:	Please see Section I - Instructions, item 1.1, pg. 4 of AVN RFP 22-003.
Question 9:	Section 7.10 of the solicitation references badging kiosks - could you expand on that requirement?
Response 9:	Please see Addendum 1, <u>Delete and Replace</u> , item 1 in the section above. The reference to badging kiosks has been changed to badging stations.
Question 10:	There were some clarification questions asked with the previous bid. What those be accurate for this response?
Response 10:	Addendum questions and answers from the canceled solicitation AVN RFP 22-003 are not applicable to this current solicitation AVN RFP 22-030.
Question 11:	Section 7.10 states, "The Offeror will provide all peripherals required to operate the proposed IDMS solution for the ten (10) badging kiosks referenced in section 4.4 (pg. 60)." There is no Section 4.4 on pgs. 59-60. Please provide referenced details.



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Response 11:	Please see Addendum 1, <u>Delete and Replace</u> , item 1 in the section above.
Question 12:	During the 5/26 Pre-Offer Conference, the verbal explanation of Section 16.3 did not align with the current RFP verbiage. In place of “Cat X airports”, the speaker mentioned “Medium to Large airports”. Will the City be modifying 16.3 to replace the reference to “Cat X” with “medium to large”? Otherwise, please clarify the comment.
Response 12:	The Minimum Qualifications remain unchanged. Please see Section V – Scope of Work, item 17. Minimum Qualifications, pg. 82 of AVN RFP 22-030.
Question 13:	For Section - 14. OFFER LIMITATIONS TO THIS SOLICITATION, and subsection 14.4 – is it ok to assume that the same software solution can be proposed by multiple System Integrators, and other entities, with the actual vendor being a subcontractor on their offer. For e.g. we enjoy a very healthy reseller relationships with multiple SI’s and they would like to propose our solution directly to the airport with their own value adds and experience, so it may happen the same underlying solution from us is proposed via different companies independently and the software vendor becomes the subcontractor under their respective proposals – whereas, we might also submit a proposal directly to the city. Would such cases of submission be ok ? we are understanding that per 14.4, this is allowable, but wanted to confirm.
Answer 13:	Yes, these scenarios are allowable, provided all other requirements within Section I – Instructions, Paragraph 14 – Offer Limitations To This Solicitation are met.

The balance of the specifications and instructions remain the same. Offerors must acknowledge receipt and acceptance of this addendum by returning the entire addendum signed with the offer submittal.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_