



City of Phoenix
OFFICE OF THE CITY ENGINEER
DESIGN AND CONSTRUCTION PROCUREMENT
200 W. Washington Street, 5th Floor
Phoenix, Arizona 85003-1611

**100 W. WASHINGTON RENOVATION
OWNER'S REPRESENTATIVE SERVICES**

CP10500007

NOTIFICATION LETTER NO. 1

JUNE 14, 2022

This notification letter shall become part of the Request for Qualifications for the above referenced project.

Section III – Pre-Submittal Meeting: Delete Site Visit information and replace with:

A brief City escorted in-person site visit will be available on Thursday, June 16, 2022 at 100 W. Washington Street following the pre-submittal meeting. Site visit times are as follows:

- 12:45 p.m. – Owner's Representative Services
- 2:00 p.m. – Architectural Services
- 3:15 p.m. – CMAR Services

Each firm must pre-register no later than 12:00 p.m. Tuesday, June 14, 2022 by emailing kandi.kawolsky@phoenix.gov. Each firm is allowed a maximum of two people. Provide the email address of each attendee and include the name, title, telephone number, and company name. You will receive an email confirmation of meeting time and a site map for meeting location. There will not be a virtual option for the Site Visit.

All other terms and conditions remain unchanged.

A handwritten signature in black ink, appearing to read 'Kandi Kawolsky'.

Kandi Kawolsky
City of Phoenix
Design and Construction Procurement

*****END OF NOTIFICATION*****